

BOARD OF PARK COMMISSIONERS MINUTES

Wednesday, September 23, 2015 5:30pm, Pleasant Glade Elementary

Present:

Commission: Glen Crandal, Lu Carlson, Paul Royer, Ken Balsley, Matt Acker & Alexandra Rivera

Excused:

Staff: Lori Flemm

Consultants: Galen Wright & Ben Maccoll of Washington Forestry Consultants, Inc.

Public: Isaac Rowell, Sheila Fordice, Dan & Shelly Nicholson, Laura Macander, Noel Ostrander, Kathy Sisson, Dan & Teri Fisher, Pat McCarty, Gretchen Benjamin

The meeting was called to order at 5:30 pm, by Chair Paul Royer.

Additions or deletions to the Agenda

No additions or deletions.

Announcements & introductions

Alexandra Rivera was appointed as Youth Commissioner on August 27 and introduced.

Minutes

The August 26, 2015 minutes were corrected & unanimously approved and placed on record. The spelling of Glen's name was corrected.

Calendar

October 28: OPMA Training at 4:45pm prior to monthly meeting.

Correspondence

No correspondence.

Old Business

- a) Review proposed revisions to the Special Event Permit for Alcoholic Beverage Area Sales and Consumption. Several revisions were made after the review and discussion of the policy at the August Park Board meeting:

- Eliminated 2 year trial period for policy.
- Community Development review staff specified.
- Permit fee changed to flat fee of \$250.
- Added WCCP as potential site for Special Use Permit at Special Events.
- New applications must submitted at Lacey City Hall for Park Board review & consideration.
- Food must be available whenever alcohol is being sold.
- No consumption of marijuana or marijuana products in a park, subject to \$50 fine.
- One security person or off duty police officer must be onsite for entire event.
- No smoking in alcohol area & no smoking signs must be posted.
- Specified size of serving cups/glass.
- Permit Application changes:
- Struck out the 2 'trial' events, open to all NPO applicants.
- This application will be used for use for all Special Events (not just events selling alcohol).

Noel Ostrander, Co-Chair of Mushroom Festival: thanked City for trial policy and supports the proposed changes to the policy moving forward.

Dan Nicholson, Co-Chair of South Sound BBQ Festival: added his thanks to City for trial policy and looks forward to many more years of BBQ and possibly other festivals in Lacey.

Motion: To approve the revisions to the Special Alcohol Permit at Special Events Policy.

The motion was seconded and unanimously approved. Revised policy will be reviewed by General Government Committee on October 12, then Lacey City Council on November 2.

b) Pleasant Glade Park Planning (6:30)

Galen Wright and Ben Maccoll of Washington Forestry Consultants, Inc. (WFCI) presented the draft forest management plan. Everyone present was given a hard copy of the draft plan; many had obtained and reviewed the draft plan prior to the meeting. Galen summarized the scope of services, inventory and health of the trees, invasive plants, and recommended management practices. Discussion focused on use of herbicides to control the invasive plants because many citizens who attended the meeting expressed concern with the recommendations to use herbicide near Woodland Creek. The age and predominance of alder trees and the need to under plant with conifers in the near future was discussed. City staff will discuss the concerns with staff, the Commissioners and WFCI prior to the October monthly meeting.

c) Comprehensive Plan for Outdoor Recreation survey

Surveys are available at numerous locations (special events, meetings, service clubs etc). 98 surveys have been completed so far. Survey will go online in October.

New Business

a) Election of Vice Chair for the Board of Park Commissioners

Robert Kowalski was Youth Commissioner and Vice-Chair. Since his Youth Commissioner appointment expired in September, Park Board must fill his position as Vice-Chair until December, when regular Election of Officers will take place.

Glen Carlson nominated Lu Carlson for Vice-Chair of Board of Park Commissioners.

Nomination was seconded. No other nominations submitted. Lu Carlson was unanimously elected Vice-Chair.

Director's Report

a) Programs & Special Events

- 1) Fall Programs: Summer's End Car Show (246 cars, decline from last year); Children's Day, October 3, 11am- 2pm @ Huntamer Park.
- 2) Registration on Sept. 16: Registration up from last year.
- 3) Summer Program highlights: Most teen programs doubled in size and were full with waiting lists! Summer Lunch Program down 25% from last year.
- 4) New splash page on Webtrac (online registration)

b) Planning and Construction

- 1) Avonlea Park Bioxide Tank scheduled to be installed first week of November.
- 2) Homann Park Play Equipment Installation was done Sept 19 by numerous skilled volunteers from a variety of service organizations and community members. Starbucks & Safeway donated coffee & water for volunteers. Saint Martin's Circle K club spread wood chips under play equipment.

- Volunteer installation saves \$3,000-5,000 which can be spent for more play equipment.
- 3) Security Cameras in 3 parks- Long Lake, Rainier Vista Parks & RAC: Consultant hired, should begin in October
 - 4) Rainier Vista Community Park Court Re-surfacing done, need minor repairs after resurfacing.
 - 5) RAC Phase 3: Saint Martin's University Student Project: Copies of student site plan distributed. Students will make presentation to the City as their project develops. SMU student projects save the City \$10,000-15,000 in engineering costs and provide excellent learning experience for the senior engineering students.
- c) Grants & Budget
- 1) WWRP Grant for Woodland Creek Community Park Trail Connection: Awarded grant, working with Bruce Dees & Skillings-Connelly on design of new bridge crossing.
 - 2) Nisqually Tribal Charitable Requests due Sept. 30.
 - 3) Lodging Tax requests totaling \$231,000. Lodging Tax Committee meets for preliminary review of requests.
- d) Miscellaneous
- 1) The Pacific Shellfish Institute will be holding an outreach event at WCCP on Sat. Oct. 3 to educate park visitors about the importance of cleaning up after their pets to protect water quality, flagging poop piles, distributing fliers and collecting water samples to observe under the microscope and test for fecal coliform bacteria.
 - 2) Odors at Ostroms: ORCAA said Ostroms is an agriculture entity and is not subject to common odor issues.

Commissioner's Report

- a) Regional Park Board Picnic at Monarch Sculpture Park on Aug. 27
Robert attended. No report.

Chair's Report

No report.

Citizen/Public Comments on Items not on the Agenda

No report.

Committee Reports

- a) PARC Foundation: no report
- b) City's 50th Anniversary of Incorporation Planning Committee: Ken Balsley shared the ideas that were presented to City Council in work session with a year-long celebration beginning on July 3, 2015. The 50th Anniversary is Dec. 5, 2016.

Adjourn

Meeting adjourned at 8:02 pm.

Next meeting: Wednesday, October 28, 2015 at 5:30pm at the Lacey City Hall.