

BOARD OF PARK COMMISSIONERS MINUTES
Wednesday, December 2, 2015 5:30pm, Lacey City Hall

Present:

Commission: Glen Crandal, Lu Carlson, Paul Royer, Ken Balsley, Matt Acker & Alexandra Rivera

Staff: Lori Flemm, Sue Falash, Chris DeBell

The meeting was called to order at 5:31pm by Chair Paul Royer.

Additions or deletions to the Agenda

Additions: 6a) Resignation letter from Glen Crandal
8d) Review SMU plans for RAC Phase 3

Announcements & introductions

Lori introduced RAC Manager Sue Falash & staff Chris DeBell.

Minutes

Correction: Moved & seconded to name property Pleasant Glade Open Space.

The October 28, 2015 minutes were unanimously approved as corrected and placed on record.

Calendar

- a) Approval of 2016 calendar
Beginning 2016, Park Board will meet the *first* Wednesday of the month, 5:30pm in Council Chambers.
- b) SMU Project Presentation: Friday, December 5, 2-3pm in Cebula Hall 204, Saint Martin's University.

Correspondence

- a) Letter of resignation from Glen Crandal
Lori & Commissioners thanked Glen for his 10+ years of service on the Lacey Park Board and regretfully accepted his resignation.

Old Business

- a) Review and Approve Proposed Athletic field Fee Increase Effective 1/1 /15
Sue Falash & Chris DeBell reviewed history of field use & needs of user groups, with proposed fee adjustments (2.5% increase). Discussion followed.
Motion: To approve 2.5% increase in field use fees.
The motion was seconded and unanimously approved.
Commissioners thanked Sue & Chris for their work and presentation on the subject.
- b) Input from Survey and discussion of priorities
Lori reviewed a spreadsheet of survey results thus far. The survey is available in multiple locations (online, various facility sites & special events) through December 31. Lori will compile survey results for January meeting.

New Business

- a) Capital Facilities Plan (CFP) Update
Lori updated Commissioners on the CFP & Capital Projects and asked Commissioners to review Plan for discussion/approval at January meeting.
- b) Nomination and Election of Officers (Chair and Vice Chair) for 2016
Motion: Nominate Lu Carlson for 2016 Park Board Chair and Alexandra Rivera for Vice Chair.

The motion was seconded and unanimously approved. Commissioners thanked Paul for his service as Chair for the past 2 years.

c) Review 2016 work plan and 2015 accomplishments

Lori presented draft of 2016 work plan, final will be presented at January meeting. Commissioners can be very proud of 2015 Accomplishments, including renaming the Lacey Senior Center to Virgil Clarkson Senior Center, holding 3 public meetings for the Pleasant Glade Open Space property and trial period & adoption of special event alcohol policy.

Lori reviewed the 2016 Work Plan, which includes public input on multiple projects, Comprehensive Plan update, Woodland Creek Community Park Trail Connection, volunteer opportunities and recruiting for Park Board Commissioner vacancies.

d) Review SMU plans for RAC Phase 3

Lori reviewed Saint Martin's University Engineering class plans for RAC Phase 3, which includes soccer, lacrosse & baseball/softball fields, as well as parking, spectator seating, offices, locker rooms & restrooms. Students will give a presentation of their plan on Friday, December 5, 2-3pm in Cebula Hall on Saint Martin's campus.

Director's Report

a) Programs & Special Events

- 1) Tree lighting ceremony: 6pm Dec. 3 at Huntamer Park. Candy Cane switch will be flipped by NTHS teacher Brady Olson.
- 2) Winter Program Registration Dec. 2

b) Planning and Construction

- 1) Avonlea Park Bioxide Tank will be installed in January. Discussion about geese problem at Avonlea Park.
- 2) Tree Removal at Lake Lois Habitat Reserve will occur late December.
- 3) Waiting for complete estimate for Security Cameras in 3 parks: Long Lake, the RAC, Rainier Vista
- 4) Comprehensive Plan for Outdoor Recreation survey
- 5) Pleasant Glade Open Space: Eagle Scout projects underway

c) Grants & Budget

- 1) WWRP Grant for Woodland Creek Community Park Trail Connection: archeological survey is required, City will challenge requirement.
- 2) Lodging Tax requests: City of Olympia denied request for funds for RAC, request to Thurston County is pending.
- 3) New Retail Sales Tax laws effective Jan. 1, 2016.

d) Miscellaneous

- 1) Alcoholic Beverage Area Policy approved by City Council on 11/19/15

Commissioner's Report

No report.

Chair's Report

Paul thanked Commissioners for the opportunity to serve as Chair for the last 2 years.

Citizen/Public Comments on Items not on the Agenda

No comments.

Committee Reports

- a) PARC Foundation: Lu Carlson & Matt Acker: no report

- b) City's 50th Anniversary of Incorporation Planning Committee: Ken Balsley
Year long celebration will run July 3, 2016 through July 17, 2017.

Adjourn

Meeting adjourned at 7:07pm pm.

Next meeting: Wednesday, January 6, 2016 at 5:30pm at the Lacey City Hall.