

# LACEY HISTORICAL COMMISSION MEETING MINUTES

April 2, 2012 6:00 p.m.

Lacey City Hall- Council Chambers

## PRESENT

Commission: Ken Dean, Roger Easton, Shirley Binkley, Rosalie Raps Melnick, and Erik Solveson

Excused: Kimberley Bauman, Matthew Connor

Staff: Lori Flemm, Amber Raney

Public: Diane Dean, Jim Merritt, Steve Kirkman

Historical Society: John Puckett

The meeting was called to order at 6:00 p.m. by Vice Chair Ken Dean.

## AGENDA

No additions or deletions to the agenda.

## MINUTES

The March 5, 2012 minutes were approved and placed on record.

- a. Discussion of review/approval process to place minutes on record: Lori reported that it had come to her attention that there might be some concern that the minutes were not being recorded accurately. She reminded the commissioners that minutes are not transcripts, and that words are not written verbatim. She expressed concern, however, that if anyone felt that their ideas were inaccurately represented they should feel comfortable asking for an addition, correction or revision. It is at this point in the meeting when commissioners are able to make corrections or additions to minutes. Shirley questioned how we could make sure that the most important items were recorded. Ken suggested that the commissioners use the phrase "For the Record."

## ANNOUNCEMENTS

No announcements.

## PUBLIC COMMENT

- a) Lacey Historical Society: John reported that there was nothing new to report. Their last regular meeting was devoted to the Lacey Historical Society budget, and reporting and discussion of the Lacey Historical Commission March meeting.
- b) Others: Steve Kirkman, Public Affairs, City of Lacey, and Jim Merritt, Principal with MerrittArch were present. Jim introduced himself and presented his background working with historic preservation in Tacoma, as well as his personal knowledge of and friendship with Valerie Sivinski. His strengths lie specifically in train station work, museums, and historic preservation. His projects stay on budget and within scope. Also on his team are Jeff Ryan, Bob Droll (local landscape architect), and Dave Nicandri. Dave is the recently retired Director of the Washington State Historical Society. He will be invaluable in helping find potential grant sources and fundraising. In addition, Jim brings Formations to the team. Formations is an exhibit design and fabrication firm out of Portland who fabricated the Harbor History Museum exhibits. Jim asked the Historical Commission to provide input from the beginning. He provided a schedule of the upcoming Saturday public workshops, reminding the commissioners that if they

were unable to attend, they were still strongly encouraged to provide their opinions and feedback to Amber or any member of the team. The Historical Commissioners selected the 10:30 a.m.-12 noon timeslot for their section of the April 14 workshop.

## **CORRESPONDENCE**

None

## **CALENDAR OF EVENTS**

Saturday, April 14: 10:30 a.m.-12:00 noon, LHC scheduled session during the public workshop for preliminary planning for Lacey Museum at the Depot. The sessions run from 9:00 a.m. until 4:00 p.m. All commissioners are invited to stay for as little or as much of the day as their schedules allow.

Saturday, April 28: 9:00 a.m.-12:00 noon, LHC scheduled session during the public workshop for preliminary planning for Lacey Museum at the Depot. The sessions run from 9:00 a.m. until 4:00 p.m. All commissioners are invited to stay for as little or as much of the day as their schedules allow.

Saturday, May 5: 9:00 a.m.-12:00 noon, LHC scheduled session during the public workshop for preliminary planning for Lacey Museum at the Depot. The sessions run from 9:00 a.m. until 4:00 p.m. All commissioners are invited to stay for as little or as much of the day as their schedules allow.

- Commissioners should be thinking about Lacey History Month (June), and the Lacey Historian of the Year.
- Ken and Diane will not be at the May 7, 2012 Lacey Historical Commission meeting.
- The July 2, 2012 meeting is tentatively cancelled.

## **OLD BUSINESS**

- a) \$5,000 grant awarded for Himes Diary Digitization and Transcription Phase 2 (Progress Update): Amber reported that the contracts are still being reviewed. She assured Roger that the dates would be correctly added to each file for ease of transcription.
- b) DAHP Grant Application Project discussion. Application due April 26. No matching funds required:
  - 1) Video and brochure of Walking Tour of Lacey Historic Neighborhood
  - 2) Lori recommended that the commissioners forego pursuing this grant for now in favor of focusing on the Depot Project. Discussion followed. Shirley moved that the group consider this recommendation.

**Motion: Table grants not related to Depot Project to focus efforts on that project, for the immediate and foreseeable future.**

The motion was seconded by Roger and unanimously approved.

- c) Fun Fair Grand Parade entry, May 19: Shirley suggested that with energies scattered, it would be best to concentrate on the depot. Lori reported that the deadline for entries is May 4. The group decided that the publicity would be a good thing. Discussion followed. Shirley made the following motion:

**Motion: Skip this year's parade and begin plans for next year.**

The motion was seconded by Rosalie and unanimously approved.

- d) Himes/Fleetwood historical marker (progress update): Amber reported that she had not yet contacted Winsor Fireform, but would do so before the next meeting. John Puckett suggested that the Long family had lived on the property longer than the Fleetwoods. Discussion followed as to who the marker should honor. The decision was made to leave the name of the pond (Long's Pond), and honor the Himes and Fleetwood families with the marker. Roger made the following motion:

**Motion: To honor the Himes and Fleetwood families only with the historical marker, leaving the name of the pond in place for the Long family.**

The motion was seconded by Rosalie and unanimously approved.

### **NEW BUSINESS**

- a) General and Youth commissioner recruitment: Lori reported that the ad for Youth Commissioners for the LHC and the Parks Board were posted in the newspaper on Friday, March 23. Applications are due June 1. Erik reported that the applications were not available at North Thurston High School yet. Lori will make sure that the applications get to the history teachers. Lori also reported that the Historical Commission needs to recruit for Loren Baker's position. She stated that she was very sorry to see Loren leave. She asked the commissioners to forward any suggestions of interested and qualified individuals to her with contact information.
- b) Architect selection for the Lacey Museum at the Depot: As mentioned previously, MerrittArch was selected for the first phase of the project.

### **AD HOC COMMITTEE REPORTS**

- a) Depot: Diane reported that she was very excited about the selection of Jim Merritt's team for the project, and that the committee is looking forward to the upcoming events.
- b) Depot Art: No report
- c) 2012 Depot Fundraiser Performance: Lori reported that she has yet to receive a reply to further attempts at correspondence with either performer. She suggested that if no commitment has been made by mid-June that the commission either try to find someone else or let go of the date. Discussion followed.
- d) Thurston County through the Decades: Diane reported that planning is going well for the May 12 event. She provided a list of the tent sponsors. Fort Lewis is too busy to attend the event, but will lend displays. Roger asked if anyone had considered having the event recorded by a group such as TCTV. He offered to speak with Terri Huntley regarding the idea.

### **STAFF / MUSEUM REPORT**

#### **Curator's Report:**

1. On Tuesday, March 6, Amber presented a report on the first phase of the Himes Diary project before the Thurston County Commissioners at their regular meeting.
2. Amber reported that she met with John Donaldson, Senior Vice President of Capital Development Company on Wednesday, March 7. John brought a collection of textual materials, photographs, and videos for the Lacey Museum collection, and Amber shared some photographs with him. Amber plans to conduct an oral history interview with him soon, as he is retiring at the end of the month.

3. On Wednesday, March 14, Amber hosted Scout Pack 209 for their evening meeting at the Lacey Museum.
4. Amber also reported that she conducted a school presentation for 90 3<sup>rd</sup> grade students at Seven Oaks Elementary School on Tuesday, March 20.
5. Amber attended a grant workshop on Thursday, March 22 at the State Capitol Museum. The Washington State Heritage Grant cycle begins in 2013, and applications are due May 16.
6. Amber reported that she has continued to meet with Jim Merritt and associates from Merritt Arch to work through the contract negotiations for the Lacey Museum at the Depot design project.
7. The Lacey Museum/Lacey Historical Commission tent for the Thurston County Through the Decades event will feature the history of transportation. Amber has been working on creating several poster boards to have on display at the event.

### **COMMISSIONER'S REPORT**

No Report

### **CHAIRMAN'S REPORT**

No Report

### **DIRECTOR'S REPORT**

No Report

### **ADJOURN**

Meeting adjourned at 7:43 p.m.

### **NEXT MEETING**

Monday, May 7, 2012, 6 p.m. at Lacey City Hall