

LACEY HISTORICAL COMMISSION MEETING MINUTES

September 18, 2013 6:00 p.m.
Lacey City Hall- Council Chambers

PRESENT

Commission: Kimberley Bauman, Shirley Binkley, Kristina Trebil, Yasemin Alptekin, Susan Goff, and Megan Wilson.

Excused: Rosalie Raps Melnick

Staff: Erin Quinn Valcho, Lori Flemm.

Public: Mari Fleetwood

Lacey Historical Society: Amy Turner

The meeting was called to order at 6:07 p.m. by Vice Chair Kimberley Bauman.

AGENDA

No additions or deletions to the agenda.

MINUTES

Mari Fleetwood asked that a sentence be deleted from the August 2013 minutes:

~~Mari thinks a naming a room in the building would be significant for the families.~~ Mari also asked that the same sentence be deleted from page 30 of Lori's application to the DNR Committee on Geographic Names, as she did not make this statement.

The August 5, 2013 minutes were approved (as revised) and placed on record.

Mari also stated that she felt Lori's statement that her 'application would likely be denied without the Park Board/City support' was very premature. Lori apologized and Mari accepted the apology.

ANNOUNCEMENTS

- a) Susan Goff and Kimberley Bauman's phone numbers will be corrected on LHC contact lists.
- b) New Museum Curator: Commissioners met new Curator Erin Quinn Valcho at a reception prior to the meeting. Erin said she is very excited about the Depot and taking the Lacey Museum to the next level.

PUBLIC COMMENT

- a) Lacey Historical Society
The LHS Annual Meeting is September 24, 5pm at the Lacey Community Center (dinner served at 5:30). Lacey resorts will be featured.

CORRESPONDENCE

Email resignation received from Stefanie Deyette, who has taken a job in Kirkland and will be attending UW. Recruitment for the vacant position will open soon. It was noted that both Susan Goff and Yasemin Alptekin should be categorized as Professional Commissioners.

CALENDAR OF EVENTS

No changes to the calendar.

OLD BUSINESS

- a) Depot Consulting Contract
Revisions have been made and the contract should be signed in the next few days. Amber left a good outline/list for Erin to reference and has provided good information via email. Erin will concentrate on learning Lacey's history and begin exhibit planning. Contract staff: Steven State (Exhibit design), Dave Nicandri (Museum Advisor) and Jim Merritt (architect).
- b) Depot Capital Campaign Consultant RFQ
No update. Lori would like a representative from the Historical Commission on the review panel when the time comes.
- c) Application to DNR Committee on Geographic Names: Long's Pond
The City application was submitted to DNR on August 30. Additional information on the pond has been discovered, so Lori will submit a supplemental application by the end of September. Mari Fleetwood said she submitted her application on September 5; applications will be posted on the DNR website. Lori asked that the Commissioners, individually and as a Commission, submit comment sheets in support of the City's proposal, as it enhances the decision making process. Kimberley declined to submit a comment until she has reviewed the applications.

NEW BUSINESS

- a) Lacey Museum Hours
Commissioners discussed the hours of operation of the Lacey Museum. Those who volunteered at the Museum said people were often confused by the Museum hours. Erin will keep a 'tally sheet' over the next few weeks to determine the busiest hours at the Museum, and make a recommendation to adjust the hours of operation to accommodate visitor needs if necessary.
- b) Envision Lacey
City of Lacey is sponsoring *Envision Lacey*, a program designed to solicit citizen input to help prioritize City actions to accommodate future growth in Lacey. Lori will send the *Envision Lacey* survey and encouraged Commissioners to complete the survey. Commissioners discussed 'wishes' for interpretive/historical signs in Lacey's historic neighborhood, at the Depot site, along Woodland Trail, Lacey School site and Lacey Downs Plaza.

Ad Hoc COMMITTEE REPORTS

Committee Chair Amber Raney advised Lori that the Fleetwood/Long's Pond Ad Hoc Committee was no longer meeting.

Motion: to disband the Fleetwood/Long's Pond Ad Hoc Committee

The motion was seconded and unanimously approved.

Mari Fleetwood said the Washington State Committee on Geographic Names would meet again on October 11, from 1-5, and the meetings are sometimes broadcast on TVW.

STAFF / MUSEUM REPORT

Museum Curator Erin Quinn Valcho said she has had a "week of overwhelmingness", trying to sort through things at the Museum, get oriented and organized, learn Lacey history and prioritize her time & work.

Lori said the Depot project is "on schedule" and the museum consultants stressed that the Depot MUST be the number one priority. Erin will focus on artifacts and exhibit planning, while preparing items for the move to the new Museum in 2017-18. Lori

emphasized that other projects (i.e, Thurston County Through the Decades, etc) would need to “take a back seat” while the main focus is the Depot Museum for the next few years. Lori reviewed the Depot project for new Commissioners, including the scope of the project, exhibit planning and fundraising strategy. Erin will be the lead on museum exhibits, Steve Kirkman the lead on Depot Capital Campaign & grants, Wade Duffy lead on streets & planning and Lori will be the lead on the Depot structure. The next few years will be “very, very busy”, and fortunately Museum Curator Erin Quinn Valcho has the necessary experience to raise funds, plan and move a museum.

COMMISSIONER’S REPORT

Kristin Trebil created a new volunteer sign in sheet and liability waiver for Museum volunteers, and is working on a Volunteer Manual and docent ‘cheat sheet’ with information on phones, voicemail, emergency situations, opening/closing the Museum, etc.

Susan Goff requested lists of properties on the Lacey, Washington and National Historic Registers.

CHAIR REPORT

No report.

DIRECTOR’S REPORT

- a) Lori thanked Museum volunteers for their dedication and service at the Lacey Museum, saying the Museum could not have remained open without their 374.8 volunteer hours while the Curator job was vacant. Volunteers were recognized at a recent City Council meeting.
- b) Stefanie Deyette had some exit comments/suggestions with her recent resignation:
 - Loves the Lacey Museum and thinks very highly of the Commissioners.
 - Suggested COL staff provides more information and direction to the Commission for better productivity.
 - Suggested a time capsule be buried when the Depot is finally open.
- c) At Stefanie and Erin’s suggestion, Lori recently applied for a grant for Past Perfect software.
- d) Commissioners will receive an email message when monthly packets are mailed out. If you don’t receive your packet, please call immediately.

ADJOURN

Meeting adjourned at 7:35pm.

NEXT MEETING

Wednesday, October 16, 2013, 6:00 p.m. at Lacey City Hall