

# LACEY HISTORICAL COMMISSION MEETING MINUTES

October 16, 2013 6:00 p.m.  
Lacey City Hall - Council Chambers

## PRESENT

Commission: Kimberley Bauman, Shirley Binkley, Yasemin Alptekin, Susan Goff, and Megan Wilson. Kristina Trebil arrived at 6:14 p.m.

Excused: Rosalie Raps Melnick.

Staff: Erin Quinn Valcho, Lori Flemm.

Public: Mari Fleetwood.

Lacey Historical Society: Lanny Weaver and Dick Yates.

The meeting was called to order at 6:11 p.m. by Vice Chair Kimberley Bauman.

## AGENDA

There were no additions or deletions to the agenda.

## MINUTES

- a. The September 18, 2013 minutes were approved as written.
- b. Clarification to the August 5, 2013 approved minutes. This agenda item was skipped after it was suggested it is no longer relevant by Mari Fleetwood.

## ANNOUNCEMENTS

Ms. Flemm announced that an application was received by Fermnell Dowell III for the vacant position on the Historical Commission. An interview will be set up with him and the Mayor next week; other applications will continue to be accepted.

## PUBLIC COMMENT

- a. Lacey Historical Society.
  1. **Thurston County Through the Decades.** Lacey Historical Society (LHS) board member, Lanny Weaver, described some of the challenges of the event, but felt that the LHS booth was very successful. Ms. Weaver commended Diane Dean's extensive work on the event, creating an exhibit and games for the children. Susan Goff, Commissioner, thanked Ms. Weaver and Ms. Dean for their hard work on this event.
  2. **Annual Meeting.** The LHS annual meeting on September 24<sup>th</sup> was very successful with double the usual attendance, which might be due to the lakes/resort theme this year. Donations of \$460 were collected that night.
- b. A member of the public, Mari Fleetwood, read a prepared statement in which she requested that an unnamed commissioner be asked for her resignation. Ms. Goff requested that someone research the city ordinance that outlines how a commissioner can be brought before City Council for malfeasance. Ms. Flemm stated that interviews will be conducted with the four people who were present during the incident in question and that those statements will be brought back to the commission. Ms. Flemm will research the ordinance in question.

## CORRESPONDENCE

There was no correspondence.

## **CALENDAR OF EVENTS**

- a. Upcoming Meetings. Ms. Flemm requested that the next meetings (November 20, December 18 and January 15) be focused solely on the exhibits for the Depot project, unless other urgent business comes before the commission. No objections were raised. The meetings would continue to be open to the public.
- b. Exhibit Research and Development Group formation. Ms. Flemm described the members of this team, which will include representatives from LHS, the Historical Commission, Washington State Archives, and North Thurston Public Schools, plus a citizen-at-large. Erin Quinn Valcho, museum curator, will be the team leader. Ms. Goff and Ms. Weaver were asked to participate. Ms. Goff accepted, but Ms. Weaver said she would consider and reply. The Commission will be asked to review the output of the committee. Discussion took place regarding generating ideas for themes, people, events, businesses and stories of Lacey history. All were asked to submit their ideas to Ms. Valcho via email.

## **OLD BUSINESS**

- a. Longs Pond Application to DNR Committee on Geographic Names: Report on Oct 11 initial hearing. Ms. Flemm reported that the name Longs Pond was approved for forwarding on to the final hearing in May 2014. The name Fleetwood Lake was not forwarded on.
- b. Letter of Support from Lacey Historical Commission for Longs Pond. This agenda item was skipped as it is no longer needed.
- c. Depot consulting contract and schedule. A few changes were made to the contract and schedule; as soon as Ms. Flemm completes them it will be sent for signature. The exhibit storyline is due by December 31 with review by January 7. The second draft of the storyline is due February 11 with review by February 25. By the middle of April, the exhibit consultants will be finished. In January, the architect will be working in tandem with the exhibit designers to complete schematic designs and the museum model.
- d. Depot Capital Campaign Consultant RFQ schedule. After the beginning of the year the capital campaign consultant is expected to be on board.

## **NEW BUSINESS**

- a) Lacey Museum Hours  
Ms. Quinn Valcho shared an attendance tracking sheet she developed for the museum. A discussion took place on museum hours, but no change was made.
- b) Envision Lacey  
Ms. Alptekin attended the event on October 15 and reported her experience.

## **Ad Hoc COMMITTEE REPORTS**

There are no ad hoc committees.

## **STAFF / MUSEUM REPORT**

- a) Ms. Quinn Valcho began to familiarize herself with the museum, collections, Lacey history, and current projects, policies, procedures and forms.
- b) She is preparing the accessions for entry into the database.
- c) There was one acquisition, 15 visitors and 10 customer service requests.

## **COMMISSIONERS' REPORTS**

- a) Ms. Alptekin shared some materials from a visit she made to MOHAI and an article she found in "Inside Lacey" that included a write up on the Museum.
- b) Ms. Goff gave a book to Megan Wilson, youth commissioner, to help her in acquainting herself with pioneers' history. She also described a new walking tour at St. Martin's that she developed.

## **CHAIR REPORT**

No report.

## **DIRECTOR'S REPORT**

- a) Depot Project Publicity. Ms. Flemm shared a publicity piece on the Museum that was accomplished through Councilwoman Cynthia Pratt.  
<http://www.thurstontalk.com/2013/10/16/aboard-lacey-historic-train-depot-museum-project/>
- b) Volunteer Manual Draft. Commissioner Kristina Trebil started a draft of a volunteer manual, which was reviewed by Ms. Quinn Valcho and Ms. Flemm.
- c) Capital Campaign. Ms. Flemm reported that we need to raise \$4.5 million for the Depot project. Ms. Quinn Valcho added that we are putting together an RFP for a Capital Campaign consultant. Fundraising will begin in full-force in June and continue for about 18 months.

## **ADJOURN**

Meeting adjourned at 7:35pm.

## **NEXT MEETING**

Wednesday, November 20, 2013, 6:00 p.m. at Lacey City Hall