

LACEY HISTORICAL COMMISSION MEETING MINUTES

August 20, 2014, 6:30 p.m.

Lacey Museum

PRESENT

Commission: Yasemin Alptekin, Kimberley Bauman, Shirley Binkley, Fermnell Dowell III, Erich Ebel and Kristina Trebil.

Excused: Susan Goff and Megan Wilson.

Staff: Lori Flemm, Parks & Recreation Director and Erin Quinn Valcho, Museum Curator.

Historical Society: Shirley Dziedzic and Nora Brown.

Public: Amber Granger.

The meeting was called to order at 6:39 p.m. by Kimberley Bauman, Chair.

AGENDA

There were no changes to the agenda.

MINUTES

The July 16, 2014 minutes were approved as written and placed on record.

ANNOUNCEMENTS

- a. Light Dinner at 6:00 p.m.
- b. Introduction of new General Commissioner, Erich Ebel.
- c. Introduction of Amber Granger, Youth Commissioner Candidate.
- d. Exhibit at Timberland Library: The Lacey Drive-In (up through August).

PUBLIC COMMENT

Lacey Historical Society (LHS). Shirley Dziedzic reported:

- The LHS Summer newsletter is on its way to the printer, is 12 pages and will focus on school memories and photographs.
- The next LHS board meeting will be on September 9. They will discuss the fundraising involvement level of LHS with the Depot project and operations, and send a written response to the City.

CORRESPONDENCE

- a. Letter to Lacey Historical Society. Ms. Flemm and Ms. Quinn Valcho met with Ms. Dziedzic and Michael O'Keefe to discuss the LHS' level of involvement as a fundraising partner with the City. Many ideas were discussed and a letter will be sent to the LHS asking the board to make an official determination.

CALENDAR OF EVENTS

- a. August 14 City Council meeting. Amendments to LMC 2.42.020 were approved updating the age, residency and term limits for youth representatives to Commissions. The City Council appointed Erich Ebel to the Historical Commission and reappointed Kristina Trebil.
- b. August 28 City Council meeting. Amber Granger is expected to be appointed as the Youth Representative.

OLD BUSINESS

- a. Update - Depot Museum schematic planning process. Project is on hold until City Council tours 2-3 museums to ensure that the building fulfills their vision, that all of the necessary rooms/functions are included, and that phases are planned for the project in case not all of the money is raised initially.
- b. Recruitment of Professional Commissioner. No applications were received for the professional commissioner position. Shirley Binkley's position expires on September 13th. Since no applications have been received, she can serve another term.

Motion carried: To recommend to Mayor and City Council to reappoint Shirley Binkley for another term.

- c. Thurston County Grant Application. Ms. Quinn Valcho is wrapping up the grant application due on August 30th. She received an estimate from Shanna Stevenson to do the historical research. Erich Ebel said that he might be willing to do the brochure design.

NEW BUSINESS

- a. Evaluation of "Afternoon at the Museum."

The following concerns/ideas/issues were brought up:

- Good response to having LHS volunteers in the memorial garden.
- Hold a garden tour as a program/event theme.
- Great attendance with 42 people; want to build on it.
- Many people stated they didn't know the museum was here (low visibility)
- The new youth representative offered to help get articles in the Rampage or other school papers to get teenagers interested and/or involved.
- Get a sponsor for desserts or other food items.
- Nice circulation with multiple areas of activity (food table, in museum, garden volunteers).
- New theme or program each year to build on the success.
- Map/brochure of memorial plantings to hand out.
- Change the day to a Saturday or Sunday afternoon to make it more available.
- Ice cream social, wine tasting or other type of food event
- Turn it in to a fundraiser.
- Ensure that the event continues to encourage people to visit the museum and learn about history through programming
- Use door prizes to encourage museum visits.

It was agreed to set next year's event for the 2nd Sunday in August at 2 pm.

An ad hoc committee, Shirley Binkley, Erich Ebel, Kristina Trebil, and Kimberley Bauman, was formed to explore the idea of having sponsors next year.

- b. Depot Capital Campaign Consultant Services. Ms. Flemm handed out sample forms for donor prospects to facilitate brainstorming people with connections to Lacey who may be willing to be donate to the project. She also shared the Fundraising plan for the Hands-On Children's Museum and their Table of Gifts so that we can get ideas for our campaign.

Ad Hoc COMMITTEE REPORTS

Policy Ad Hoc Committee. There was no August meeting. The next meeting is scheduled for September 10th at 6 p.m.

STAFF / MUSEUM REPORT

- a. Curator's Report. Ms. Quinn Valcho reported:
 - There were 59 visitors to the Museum in July, including a tour for 27 Japanese exchange students.
 - Staff completed two customer service requests.
 - Volunteers gave **71.5** hours in June to the Museum and the Commission.
 - New volunteer Michael Waldren can no longer volunteer because he got a full-time job.
 - Data entry picked up again in July: 29 contacts, 1 temporary custody record, 64 accessions, 93 documents scanned, 8 items catalogued.
 - Inventory of the main floor exhibits was completed.
 - Eight acquisitions were added to the museum collections including a speaker from the Lacey Drive-In, a class photo of Nisqually School, and Lacey Fire Department photos.
 - The progress report was completed and turned in for the 2014 Thurston County Heritage Grant.
 - The Lacey Drive-In exhibit was installed at the Lacey Timberland Library.

COMMISSIONERS' REPORTS

- a. Shirley Binkley and Kimberley Bauman shared their experience at the Totem Blessing Ceremony.
- b. Yasemin shared her experience visiting museums while traveling in Turkey.

CHAIR'S REPORT

Ms. Bauman welcomed the new Commissioners.

DIRECTOR'S REPORT

- a. Ms. Flemm thanked the Commissioners for their service and welcomed the new Commissioners.

Meeting adjourned at 7:51 p.m.

NEXT MEETING

Wednesday, September 17, 2014, 6:00 p.m. at Lacey Museum.