

# LACEY HISTORICAL COMMISSION MEETING MINUTES

July 15, 2015, 6:00 p.m.  
Lacey City Hall, Council Chambers

## PRESENT

**Commission:** Yasemin Alptekin, Joseph Govednik, Kristina Trebil, and Alan Tyler.

**Excused:** Kimberley Bauman, Fernnell Dowell III, Erich Ebel, and Amber Granger.

**Staff:** Lori Flemm, Parks & Recreation Director and Erin Quinn Valcho, Museum Curator.

**Historical Society:** Zelma Bernd (left the meeting at 7:42 p.m.).

**Public:** Shirley Binkley, James Holcomb.

The meeting was called to order at 6:07 p.m. by Kristina Trebil, Commissioner.

**Motion carried: In the absence of the Chair and Vice-Chair, Kristina Trebil was made Chair pro tem.**

## AGENDA

Grants, was added as item 9f under New Business.

## MINUTES

- a. The May 20, 2015 minutes were approved as written and placed on record.

## ANNOUNCEMENTS

The following items were passed to the group for review:

- a. Recent newspaper articles of interest.
- b. 2015 Commission work plan with status updates.

## PUBLIC COMMENT

Lacey Historical Society (LHS). Zelma Bernd reported:

- LHS is working to get the memorial plantings inventory and map in sync to accurately reflect what is present. They would like to accomplish this in time for the 50<sup>th</sup> anniversary.
- Ms. Bernd thanked everyone for the Lacey Pioneer Award that she received; it meant a lot to her. She and her husband are moving at the end of the month.
- The annual meeting is scheduled for September 24<sup>th</sup>.

## CORRESPONDENCE

None.

## CALENDAR OF EVENTS

- a. Traditionally, the August meeting has been held at the Museum because the open house was also that day. There is no open house this year.

**Motion carried: To hold the August meeting at City Hall.**

## **NEW BUSINESS**

### a. Lacey Days/A Midsummer's Ice Cream.

Ms. Valcho reported that 215 visitors and 26 volunteers were present at this very successful event. Everyone agreed that a first time event could not have gone better. The following ideas/suggestions/comments were made:

- The ice cream tickets were a good idea and prevented a big line.
- We should always plan for 2 more volunteers than are needed.
- Four people minimum needed in the serving line; we had 6 which was great.
- Servers may wear red and white striped vest and white visors in future years.
- If we are going to plan for 200-250 people, we will need more freezer space. Dry ice could be a possibility to consider, especially if temperatures are higher.
- It will take 12 minutes round trip to pick up more ice cream at the Senior Center.
- A different scoop is needed for the sprinkles, and it is better to put the sprinkles on before the whipped cream.
- It might be better to scoop less ice cream to have room for sprinkles and whipped cream.
- We need to ensure that we serve chocolate syrup rather than hot fudge, or there must be a hot plate and power. We ran out because it was too hard to scoop out so more was given than necessary. A squirt bottle might be an option.
- Adding cherries to the ice cream topping was discussed, but determined to be an unnecessary addition.
- Having two people for historic games was good. One person was barely needed at the coloring station, so possibly one person could cover both.
- We passed our health inspection with flying colors; the inspector even said that our hand washing station was the best he'd ever seen.
- The parking went very smoothly. Attendants felt that we could have handled more cars. By 7:15 or 7:30, the attendants were no longer needed.
- The event notice in the paper was well worded and was well timed.
- Although there was previously a lot of discussion to have this event on a Sunday, the general consensus was that a Friday evening was successful.
- It was agreed that the event could be longer, but that 4 hours might be too long. We liked the evening time frame, but possibly we could start earlier.
- Perhaps a food/hot dog vendor could be pursued for next year.
- The following were ideas for additional activities:
  - Ice cream making demonstration
  - Face painter
  - Balloon animal maker
  - Man on stilts
  - Erect a stage for a program
  - Small musical groups
  - A friendly Dalmatian dog for the fire truck
  - Sno-cone maker

- Puppet show theater
  - Rope maker
  - Cotton candy machine
  - Mumbledy peg, or other 1950s games/contests (hula hoops, potato sack race, etc.)
  - Fishing booth/carnival games
  - Wooden figure/photo op
  - Dunk tank
  - The Michael's craft booth was very professional. Booth was set up early and started craft projects with early visitors.
  - Overall, the marketing was good. Retain the branded look of the awning and ice cream cone.
  - The quarter sheets were hard to read because they were reduced versions of the large poster.
  - Lots of people said they came because they saw the signs. However, the sun faded them very quickly, they should be laminated to avoid buckling and fading. The font needs to be larger and not fancy to ensure legibility.
  - Perhaps a banner could be obtained to go across the street or at St. Martin's entrance. Mr. Tyler will look into it.
  - Sponsors were integral to the event's success: the fire truck was a big hit, the strolling quartet added atmosphere, visitors enjoyed the costumed storytellers, and the Michael's craft booth was a success.
  - We stayed within our budget. Adding more activities might cost more.
  - Everyone was willing to continue volunteering for the event in the future.
- b. 2015 Acquisitions. Ms. Quinn Valcho presented the first & second quarter 2015 acquisitions with the new procedure as defined in the acquisitions policy. Discussion ensued regarding what information should be presented and how often, whether a committee should be formed to review acquisitions, and under what circumstances acquisitions would be brought to the commission for discussion.

**Motion carried: To approve the 2015 first and second quarter acquisitions.**

- c. Walking Tour Planning. Ms. Quinn Valcho presented the proposed theme of women's history in Lacey, the proposed route, and an event plan. The number of volunteers needed was discussed and Ms. Alptekin, Ms. Trebil, Mr. Holcomb, and Mr. Tyler agreed to assist.
- d. Comprehensive Plan for Outdoor Recreation Update Public Opinion Survey. Ms. Flemm explained that the comprehensive plan is updated every 5 years and public surveys are completed to assist in that process. She asked for input on the questions about the museum. All agreed that the first question was unnecessary. Suggestions were made for rewording the second question. General consensus was that public opinion should be sought regarding what they might want to see in their new museum.
- e. 2016 Budget Request. Ms. Quinn Valcho reported that we would be asking again for additional staff, new tables, chairs and stanchions, a camera and dehumidifiers and hygrometers. The Commission was asked for their input. It was suggested to include a tablecloth for booths that says "Lacey Museum" on it.

- f. Grants. Ms. Quinn Valcho reminded the Commission that two grant deadlines are coming soon. She suggested that the focus of the grants be on getting as many items catalogued as possible so that next year we could possibly get some of our collection online.

**Motion carried: To pursue grant funding for cataloguing.**

### **OLD BUSINESS**

- a. Historian of the Year and Pioneer Award. The Commission viewed a slideshow Ms. Alptekin created from the presentation photos.
- b. Lacey Museum at the Depot. The City Council work session is tentatively scheduled for the fall.

### **Ad Hoc COMMITTEE REPORTS**

- a. Ad Hoc Policy Committee. This committee is on hiatus until fall.
- b. Lacey Days Committee. This committee is on hiatus until January.
- c. City of Lacey's 50<sup>th</sup> Anniversary Committee. The initial meeting has yet to be called. Mr. Tyler received an email requesting his availability for a meeting.

### **STAFF / MUSEUM REPORT**

- a. Museum Report. Ms. Quinn Valcho provided a written report and shared student thank you notes from a recent 1<sup>st</sup> grade tour.

### **COMMISSIONERS' REPORTS**

None.

### **CHAIR'S REPORT**

No report.

### **DIRECTOR'S REPORT**

- a. Ms. Flemm provided copies of the revised Lacey Municipal code.

Meeting adjourned at 8:08 p.m.

### **NEXT MEETING**

Wednesday, August 19, 2015, 6:00 p.m. at Lacey City Hall.