

LACEY HISTORICAL COMMISSION MEETING MINUTES

April 20, 2016 6:00 p.m.
Lacey City Hall, Council Chambers

PRESENT

Commission: Yasemin Alptekin, Fermnell Dowell III, Erich Ebel, Joseph Govednik, Nathan Hunt, and Kristina Trebil.

Excused: Alan Tyler.

Staff: Erin Quinn Valcho.

Historical Society: Dick Yates.

Public: Shirley Binkley and Kim Gant, CLG Coordinator for the Washington Department of Archaeology and Historic Preservation (DAHP).

The meeting was called to order at 6:03 p.m. by Kristina Trebil, Chair Pro-Tem. The meeting was turned over to Erich Ebel, Chair when he arrived at 6:06 p.m.

AGENDA

One item was added to the agenda:

- 8f. Lacey History Month

MINUTES

- a. The February 17, 2016 minutes were reconsidered and approved with recommended changes and placed on record.
- b. The March 16, 2016 minutes were approved as written and placed on record.

ANNOUNCEMENTS

- a. Contact List. Ms. Quinn Valcho presented the revised contact list. Ms. Trebil suggested that emails be added. Ms. Valcho would like to wait to revise two forms until a new Director is hired.
- b. Work Plan. Ms. Quinn Valcho sent around the work plan and asked for updates.
- c. Review SOI Guidelines. Ms. Quinn Valcho reminded the Commissioners that she emailed them the link to review the Secretary of the Interior guidelines, which they are given the opportunity to do as CLG Commissioners.

PUBLIC COMMENT

Lacey Historical Society (LHS). Mr. Yates reported:

- a. LHS is interested in the development that is happening on the corner of Carpenter & Pacific. LHS is hiring a lawyer to see what can be done about the proposed project and its impact on the historic neighborhood.
- b. Thurston County Through the Decades is in May. The Commission will be contacted as more information becomes available.
- c. Others: None.

CORRESPONDENCE

Mr. Ebel requested that since email is our main form of communication, it would be helpful if everyone would respond to emails within a few days.

CALENDAR OF EVENTS

Review Revised 2016 Calendar. The revised calendar was reviewed.

Motion carried: To approve the 2016 calendar as amended.

NEW BUSINESS

- a. Guest Speaker, Kim Gant, CLG Coordinator. Ms. Gant described the origin and history of the National Historic Preservation Act and the Certified Local Government (CLG) program. She discussed what it means to be a CLG, including the responsibilities of the Commissioners. She explained the CLG grant program, the available funding for historic preservation projects and the grant process. She reported that the Washington Information System for Architectural and Archaeological Records Data (WISAARD) is a resource on historic properties in the state that is available to the public. She also pointed out that our historic preservation ordinance should guide the Commission in its role as the CLG administrator.

- a. Youth Commissioner Duties. Ms. Valcho provided copies of the current expectations for the Youth Commissioner. Mr. Ebel proposed creating an ad hoc committee.

Motion carried: To create an ad hoc committee to meet no more than 4 times. The Committee will review the Youth Commissioner expectations document, and in general the role of the Youth Commissioner, and report their recommendations to the full Commission for approval.

Commissioners Ebel, Alptekin and Govednik will comprise the committee. They will meet in late July or August to present their recommendations at the August meeting.

- b. Thurston County Through the Decades. Ms. Quinn Valcho reported that the event will be held on May 21 from 10 a.m. to 4 p.m. at the South Union Grange. She requested volunteers to staff the booth. Ms. Trebil agreed to assist and Ms. Binkley tentatively volunteered.
- c. Media Reproduction Policy. Ms. Quinn Valcho reported that she has become increasingly uncomfortable with some pieces of our policy as she has learned more about the Public Records Act, particularly a few of the fees. She asked the Commission to consider allowing her to suspend portions of the policy that conflict with the Act until a new policy can be written.

Motion carried: To allow the Museum Curator to make changes to the Historic Media Reproduction Policy as she sees fit so that we can be in compliance with the Public Records Act.

- d. Thurston County History Journal update. Ms. Quinn Valcho provided Commissioners with a copy of a draft Memorandum of Understanding put forward by the group for their review. She also reported that the group had decided to create a first issue as a sample for future funders.
- e. Lacey History Month. Ms. Quinn Valcho provided copies of the form to nominate someone for Lacey Historian of the Year. Forms are due by May 31st and will be reviewed by the Commission at the June meeting.

OLD BUSINESS

- a. Fleetwood Marker Location. Ms. Quinn Valcho provided maps of the proposed marker location that have been approved by the family and Parks & Recreation staff.

Motion carried: To recommend to the Parks Board the placement of the marker in the location as indicated on the map.

- b. Commissioner ID badges. Ms. Quinn Valcho reported that two Commissioner still needed ID badges--Commissioners Trebil and Dowell. Mr. Dowell reported that he has received his and Ms. Trebil needs to get her ID badge.

Ad Hoc COMMITTEE REPORTS

- a. Policy/StEPs. Ms. Trebil reported that a meeting was held on March 23rd, the topic discussed was the Media-Image Reproduction Policy and its conflicts with the Public Records Act. Ms. Alptekin has agreed to be on the committee. The next meeting will be held on April 27th and will continue with evaluation in the audience section of the StEPs program. Ms. Trebil will be unable to attend but Mr. Dowell will chair in her absence.
- b. Lacey Days. Mr. Ebel reported that the Committee met on April 13th and mostly discussed marketing materials with deadlines looming. Michael's and Costco have agreed to be sponsors. So far we have booked one singing group, the fire truck, the Meeker wagon and an actor to play Bob Blume. The next meeting will be May 11th at 6 p.m.
- c. 50th Anniversary Committee. After some discussion, Commissioners agreed that representation on the committee would be shared by Mr. Ebel, Mr. Govednik and Mr. Dowell. Mr. Ebel agreed to participate on the Mayor's Gala committee when it starts up and others will also consider their level of participation.

STAFF/MUSEUM REPORT

Ms. Quinn Valcho highlighted the following from her written report:

- 33 visitors at the Museum last month which is a little better than average, but attendance has picked up in April.
- Staff completed 10 customer service requests and spent about 30 hours on them. There are about 5 completed already this month and another 6 or 7 open.
- Volunteers gave almost 72 hours to the museum & commission last month.
- Staff completed cataloguing a recent acquisition which will probably be the last until fall.
- In the quest to find 50th anniversary photos, Ms. Quinn Valcho came across a cache of several thousand negatives from the Olympian from this time period and inventoried about 2000 of them.
- Data entry continued in PastPerfect with 114 records entered.
- The latest article on Lacey's early settlement was published on *ThurstonTalk.com*.
- Ms. Quinn Valcho and Ken Balsley gave their first presentation on the 50th this morning.
- Staff is in the process of hiring for the grant funded cataloguing position.

COMMISSIONERS' REPORTS

None.

CHAIR'S REPORT

Mr. Ebel reported that he resigned from the board of the Washington Trust for Historic Preservation.

DIRECTOR'S REPORT

ADJOURN

Meeting adjourned at 7:40 p.m.

NEXT MEETING

Wednesday, May 18, 2016, 6:00 p.m. at Lacey City Hall.