

## LACEY HISTORICAL COMMISSION MEETING MINUTES

February 20, 2019 6:00 p.m.  
Lacey City Hall, Council Chambers

### **PRESENT**

Commission: Jeff Crane, Roemello Chavez, Erich Ebel, Kimberly Goetz, Seth Huff, Thomas Smith, Sarah Thirtyacre and Alan Tyler.

Staff: Jennifer Burbidge, Parks and Recreation Director; Carolyn Elliott, Office Assistant; and Erin Quinn Valcho, Museum Curator.

Public: Lanny Weaver, Lacey Historical Society; Nancy Cordell, Olympia Genealogical Society.

The meeting was called to order at 6:00 p.m. by Chair, Erich Ebel.

### **AGENDA**

The following items were added to the agenda:

- Move Public Comment to earlier in the meeting after correspondence.
- Add Olympia Genealogical Society to New Business, but put it earlier after public comment.
- Add CLG training to item d under New Business

A motion was made, seconded and approved to adopt the agenda as amended.

### **MINUTES**

The January 16, 2019 minutes were approved as written and placed on record.

### **ANNOUNCEMENTS**

- a. Ms. Quinn Valcho announced that the new mission statement for the Museum now appears on the bottom of the agenda.

### **CORRESPONDENCE (None)**

### **CALENDAR OF EVENTS (No updates)**

### **OLD BUSINESS**

- a. Depot Trail Amenity. Ms. Burbidge gave an update:
  - Specifications are being prepared. Site Plan review almost complete; expect to go out to bid by end of March.
  - ADA requirements determine that the platform needs to be flush, which turned out to be historic anyway.
  - The stamped concrete platform will be included in the base bid rather than as an alternate.
  - The security lighting that Mr. Ebel inquired about last month will not be completed in this phase of the project. The conduit will be installed so lighting can be added later.
  - Lebanon Street extension has gone out to bid.
  - Tree removal has begun in anticipation of phase 1.

Ms. Thirtyacre asked if an archeology report was completed on this site. Ms. Quinn Valcho said that the survey was completed by Dale Croes with South

Puget Sound Community College in 2011, but that she could not locate a survey report. Ms. Thirtyacre will follow-up with Mr. Croes and see if she can get a copy for us.

- b. New Museum Project. Ms. Burbidge reported:
  - The 5700 building has had an in-depth structural review by PCS Structural which will tell us how much of the building can be repurposed.
  - The soil is being tested to ensure viability for the food forest.
  - Community Development and Public Works Departments prefer that the road name remain as Lebanon Street. The Commission would like Ms. Burbidge to see if they would consider renaming just the 400-foot strip of road in front of the museum (and no address change).
- c. Community Development Joint Planning Session. Ms. Burbidge and Ms. Quinn Valcho met with the Community & Economic Development Director and staff. They agreed on the following topics for our joint planning session:
  - LHC roles & responsibilities
  - LHC vs Lacey Historical Society
  - Historic property inventory vs. historic property register
  - CLG: What is it?
  - Updating the CLG reference guide
  - Zoning designations vs. historic districts
  - Land use review process
  - Look at the communication & commenting process; the Historical Commission's roleStaff will meet again in March. Expect the joint planning session in April.
- d. Homann House Design Review. A site visit was scheduled for Friday, March 1, 2019 at 5:30pm. Mr. Ebel, Ms. Thirtyacre and Mr. Tyler will attend.

## **NEW BUSINESS**

- a. Recent Acquisitions.

**Motion carried: To approve recent acquisitions.**

- b. Sponsorship Insights Plan. Ms. Burbidge shared highlights from the report from Caravel marketing. She will email Commissioners a link to the video of the presentation.
- c. Nancy Cordell, Olympia Genealogical Society. Ms. Quinn Valcho explained the needs and benefits of the Olympia Genealogical Society, their collection and why a partnership with them would be beneficial to the community.

**Motion carried: To broaden the scope of the genealogical collection to include all of OGS's collection and allow Ms. Quinn Valcho to begin the process of seeing if the partnership logistics can be worked out to the benefit of both parties.**

- d. NAPC Pre-Conference Workshop on March 24<sup>th</sup> in Seattle. Mr. Ebel expressed interest in attending if the City can pay for registration.

### **Ad Hoc COMMITTEE REPORTS**

- a. Policy/StEPs Committee
- Introduction of Strategic Plan. Ms. Quinn Valcho shared the goals from the 2019-2028 Lacey Museum Strategic Plan. It was decided that at each meeting the commission would go over one goal.

### **PUBLIC COMMENT**

- a. Lacey Historical Society. Ms. Weaver reported:
- The historic marker for the Chalet at Panorama will be similar to the one at the Community Center. The goal is to have it completed by May 1.
  - The Lacey Historical Society will create a set of criteria to assist them on how they award donations. The focus will be on Lacey's history.
  - Their annual meeting will be Thursday, September 26, the theme is "schools."

### **REPORTS**

- a. Museum/Curator. Ms. Quinn Valcho gave highlights from her written report.
- b. Commissioners:
- Ms. Thirtyacre reported: 1) SHPO awards are open for nominations until March 1. 2) Ms. Quinn Valcho will give a presentation to the Olympia Heritage Commission on the new museum at their meeting on February 27, at 7:30 p.m. at Olympia City Hall Room 207. All are welcome.
  - Mr. Huff reported: He would like the Commission to schedule a new museum site visit.
  - Mr. Tyler asked Ms. Burbidge to make sure that the concrete is the same color as the stamp for the Depot Trail Amenity. He would also like to look over the specifications if time allows.
- c. Chair: Washington State Historical Society has two seats open on the Clark County Historic preservation.
- d. Parks & Recreation Director. Ms. Burbidge reported:
- 978 programs were cancelled because of weather, not including events at the Community Center, Jacob Smith House or the RAC.
  - Lacey Cultural Celebration will be Saturday, March 2.
  - As directed by Council, Park Board will move forward with the master plan of Cuocio Park and Phase 2 of the indoor sports facility.
  - Ken Semko, new Lacey Chief of Police, has started in his position.

### **ADJOURN**

Meeting adjourned at 7:45pm.

### **NEXT MEETING**

Wednesday, March 20, 2019, 6:00 p.m. at Lacey City Hall