

LACEY HISTORICAL COMMISSION MEETING MINUTES

December 21, 2016 6:00 p.m.
Lacey City Hall, Council Chambers

PRESENT

Commission: Erich Ebel, Kristina Trebil, Hunter Orcutt, Kimberly Goetz
Excused: Joseph Govednik, Alan Tyler
Unexcused: Nathan Hunt
Staff: Erin Quinn Valcho, Jen Burbidge
Historical Society: Lanny Weaver, Shirley Dziedzic

The meeting was called to order at 6:10 p.m. by Chair, Erich Ebel.

AGENDA

No additions or deletions to the agenda.

No formal business was conducted since a quorum was not present.

November 16 minutes were not approved since no quorum.

ANNOUNCEMENTS

Kimberly Goetz was introduced as the new Commissioner.

Erin reported that CLG Training on March 7 will be paid for by the City.

CORRESPONDENCE

No correspondence.

CALENDAR OF EVENTS

The 2017 calendar of events is in the agenda packet, but will be reviewed in January when the full commission is present.

NEW BUSINESS

- a. Memorial planting for Amy Turner and Nora Brown. Jen reported that, although Memorial Plantings at the Lacey Museum program is in a paused status (in order to organize current planting information and locations), City park maintenance staff are ready to assist with this effort for these two individuals. Jen will get a list of approved plants from maintenance staff, and planting/small ceremony can take place in the spring.
- b. 2016 Accomplishments
List of accomplishments was looked at, and minor updates made. This will be discussed at January meeting with full commission.
- c. 2017 Work Plan
Work plan was discussed, and minor updates made. This will be discussed at January meeting with full commission. Erich will solicit input from the absent commissioners and have them bring updates and ideas to January meeting.

- d. Recent Acquisitions.
- e. This will be reviewed with the full Commission. Erin showed the flag given by Senator Fraser to the Commission and all agreed that it would be a wonderful addition to the new museum lobby and flagpole.
- f. CLG Report 2016
Erin reviewed this report. Little was done in 2016, but this is reasonable due to 50th Anniversary Celebration and the absence of a Parks & Recreation Director.

OLD BUSINESS

- a. Update on Museum Project & Planning
Jen gave an update. The Historical Commission is to play a stronger role in the planning process, and Council needs to direct and agree upon all aspects. A separate museum committee in addition to Historical Commission is not necessary since it's the same group. Commission has their work cut out for them this year, we have \$150k in the budget to reset the vision, figure out what the exterior of the building will look like, and determine what interior space will be used for (exhibits, events, programming, etc.). Details of what we need should be determined prior to the space being designed, function should come before form. We need to develop a realistic timeline, grant schedule, and plan strategically. This reset of the vision will take approximately one full year of work. Also, we need to discuss what will happen with the current museum site.
- b. Historical Commission Ordinance Change Proposal
Jen reported that the City Attorney reviewed the change proposal and advised it wasn't needed since the current wording allows for an individual who has been on the Historical Commission to apply again. Jen submitted a Staff Report to General Government Committee recommending that no action be taken at this time to the motion that was made.
- c. Sunrise Lions Legacy Project Proposal
Erin spoke with Sunrise Lions representative and she liked the idea of providing a flag pole at the new museum site. With the donation of the American flag from Karen Fraser, this will be a great combination.
- d. Update on Commissioner search
The idea was expressed to invite Karen Fraser to apply for Commission. Erich would like to table this conversation until the January meeting.

Ad Hoc COMMITTEE REPORTS

- a. Policy/StEPs Committee
Committee will meet after the first of the year.
- b. City of Lacey's 50th Anniversary Committee
It was reported that the December 5th event was a huge success with thousands of people in attendance. Neither Erin or Erich made it to the last committee meeting, so there was nothing to report except that the next event for the 50th Anniversary is the Mayor's Gala in April.

c. New Lacey Museum Planning Committee

A motion will be made to disband this committee at the January meeting with full Commission.

PUBLIC COMMENT

a. Lacey Historical Society

Lanny thanked Sue Falash for helping LHS when Shirley's husband passed away, to get a memorial bench at Lake Lois Park. Lanny was grateful the bench was already installed, what a wonderful surprise! The plaque will be ordered next, and a dedication planned. Erich asked Lanny to keep the Commission posted regarding the bench dedication. Gene was instrumental in helping the City acquire Lake Lois Park, so this bench is very appropriate in its location.

Lanny reported she'll be speaking at the Schmidt House on January 19th at noon, regarding the process on how to make a neighborhood historical by doing research. This event is put on by the Olympia Tumwater Foundation.

b. Others

No other comments.

MUSEUM/CURATOR REPORT

Erin reported a slow month at the museum – only 14 walk ins, which is not unusual at this time of year. However, attendance is up overall for the entire year. She reported a much slower customer service request month.

Erin's volunteers and staff have continued data entry. A new intern will begin in January and will work on the Lacey Leader collection. He will be trained by Todd, assuming we get the 2017 Thurston County Heritage Grant.

Erin has been scheduling the 50th Anniversary traveling exhibits, and will continue doing so. She and Ken gave a presentation at the Schmidt House

Erin attended training on how to enter historic properties into WISAARD, the state database. She did some testing this past week, and would like to use it for our inventory. However, she thinks some items might be missing and there's duplicate records. More work will need to be done on this.

Erin will be meeting with Mari Fleetwood tomorrow regarding the historic marker dedication.

Erin showed us the collections database, which is now online and easy to access using Past Perfect through the City website. Any updates she gets, she can now upload the information to that record, which will be a much quicker way of updating. She showed us on the screen how to access the records and find the information. Erin highlighted some features that the program has, and remarked on how easy it is to use. She'll update the program approximately once per month.

COMMISSIONERS REPORT

No report.

CHAIR'S REPORT

No report.

DIRECTOR'S REPORT

Jen informed the Commission that she and Erin are working with the City webmaster in posting all agendas and packets to a location on the City website that commissioners can access with a password. An email wouldn't even be needed to send packets out. This is an effort to go paperless; however, commissioners can still request hard copies if needed, and City staff will bring at least three copies of the agenda and packets to each meeting.

ADJOURN

Meeting adjourned at 7:35pm.

NEXT MEETING

Wednesday, January 18, 2017, 6:00 p.m. at Lacey City Hall