



# LACEY REGISTER OF HISTORIC PLACES

## Application for Certificate of Appropriateness

The Lacey Historical Commission reviews projects for historic compatibility at its regular public meetings and, if the work meets the standards for historic treatment, issues a certificate of approval. Type all entries and complete all applicable sections. It is highly recommended to meet with staff prior to submitting this application or applying for a permit. Please contact the Museum Curator with any questions at [museum@ci.lacey.wa.us](mailto:museum@ci.lacey.wa.us) or 360-413-3557.

### PART 1: PROPERTY INFORMATION

<b>Property Name</b>	
Historic Name:	Common Name:
<b>Location</b>	
Street Address:	Zip Code:
Parcel Number(s):	Legal Description and Plat or Addition:
<b>Proposed Change</b>	
Please indicate below the type of work that is planned.	
<input type="checkbox"/> Change in use of the historic property	Have you applied for a permit with the City of Lacey?
<input type="checkbox"/> Alteration of the historic property	<input type="checkbox"/> Yes
<input type="checkbox"/> Demolition of the historic property	<input type="checkbox"/> No
<b>Property Owner</b>	
Owner's Name:	
Street Address:	Zip Code:
Email:	Phone:
<b>Form Preparer</b>	
Name/Title:	Organization:
Street Address:	Zip Code:
Email:	Phone:
<b>Design Review Checklist</b>	
<input type="checkbox"/> Site Map ( <b>Required</b> )	<input type="checkbox"/> Building elevations and/or floor plans
<input type="checkbox"/> Photographs of Existing Conditions ( <b>Required</b> )	<input type="checkbox"/> Construction documents
<input type="checkbox"/> Historic Register Nomination Form	<input type="checkbox"/> Other (please indicate):

Design reviews for properties on the Lacey Register of Historic Places are processed according to the procedures and standards described in LMC 16.53. Applicant must apply for permit with the Building Codes Department before submitting this form to the Historical Commission.

**PART 2: PROPOSED WORK**

**Existing conditions**

Please describe the existing conditions of the historic property (and include current photos in your submittal)

**Physical Description Narrative**

Describe in detail the work that is proposed.

<b>Impact Statement</b>
Please describe how the proposed alteration would affect historic elements listed in the property nomination form.

**PART 3: SIGNATURE**

I agree that no work will begin on the above property until such time as the Historical Commission has issued a Certificate of Appropriateness and a Permit has been issued by the Building Department.
Signature <span style="float: right;">Date</span>

Your application will be placed on the agenda for the next Commission meeting if it is received two weeks prior to the next regularly scheduled meeting date. Meetings are scheduled for the third Wednesday of each month.