

LACEY HISTORICAL COMMISSION AGENDA

Wednesday, August 17, 2022, 6:00pm

Hybrid Meeting via Zoom & City Hall

The Historical Commission meeting will be conducted both remotely and in-person. The public may attend the meeting in-person in the Council Chambers at Lacey City Hall located at 420 College St SE.

The public may register to view the meeting by using the following link:

https://us02web.zoom.us/webinar/register/WN_52nrpi9_T0qzaFwYQC6lWQ

There will be an option for the public to indicate if they wish to speak during the public comment portion of the agenda. After registering, they will receive a confirmation email containing information about joining the webinar.

YouTube: <https://youtu.be/nGyZMtpdPH4>

The public may listen to the meeting via telephone by dialing toll-free: **(888) 788-0099**. When prompted enter Webinar ID

press # (*participant ID not required*) 816 6981 9221

Public comments may be submitted at <https://laceyparks.org/lacey-museum/historical-commission/> up to two hours prior to the start of the meeting. These will be sent to Commissioners prior to the meeting, but will not be read during the meeting.

Emailed correspondence that is received throughout the month will be included in the next available Historical Commission packet under Correspondence.

1. Call meeting to order
2. Additions or deletions to the agenda*
3. Minutes
 - a. Correction/Approval to the July 20, 2022 minutes*
4. Announcements
5. Correspondence
6. Calendar of Events
7. Old Business
 - a. New Museum Project
 - b. Lacey Depot/Food Truck Plaza
8. New Business
 - a. Recent Acquisitions*
 - b. Elections*
 - c. Grants Status Update
9. Ad Hoc Committee Reports
 - a. Policy/StEPs Committee—on hiatus
 - b. Archaeology Committee

10. Public Comment
 - a. Lacey Historical Society
 - b. Others

11. Reports
 - a. Museum/Curator
 - b. Commissioners
 - c. Chair
 - d. Parks, Culture & Recreation Director

12. Adjourn

**Items that require Commission action.*

The Museum enriches our community and engages visitors by sharing vibrant stories of the past through the preservation and celebration of Lacey and the South Sound region's cultural heritage.

LACEY HISTORICAL COMMISSION MEETING MINUTES

July 20, 2022 6:00 p.m.

Hybrid meeting via Zoom and Lacey City Hall Council Chambers

PRESENT

Commission: David Black, Erich Ebel (*arrived at 6:15*), Kimberly Goetz, Jim Keogh, Sarah Thirtyacre, and Alan Tyler.

Excused: None.

Staff: Jennifer Burbidge, Parks, Culture & Recreation Director and Sarah Smith, Executive Assistant.

Public: Lanny Weaver, Lacey Historical Society.

Motion was made by Commissioner Keogh to nominate Commissioner Goetz for chair *pro tem*. Commissioner Tyler seconded. Motion passed.

The meeting was called to order at 6:01 p.m. by Chair Pro Tem Goetz.

AGENDA

A motion was made, seconded and approved to adopt the agenda as written/amended.

The following item was added to the agenda:

8b. Thurston Throwback

MINUTES

The June 15, 2022 minutes were approved as written and placed on record.

ANNOUNCEMENTS

- a. Ms. Jennifer Burbidge reported the terms are up for Commissioners Black, Tyler, and Chair Ebel, who attend their final meetings in August.
- b. Ms. Burbidge reported there are interviews for new commissioners coming up.
- c. Ms. Erin Quinn Valcho is not in attendance today.

CORRESPONDENCE

None.

CALENDAR OF EVENTS

None.

OLD BUSINESS

- a. New Museum Project. Ms. Burbidge reported community outreach and identification of funding opportunities are ongoing.
- b. Lacey Depot/Food Truck Plaza. Ms. Burbidge reported that the Food Truck Plaza is going well. Shade sails have arrived and will be installed soon. Musical events are scheduled at the site throughout the summer. The Love Local market will be held at the Depot this month.

- c. Goose Pond/Jackson Memorial Marker. Ms. Burbidge displayed the final version of the memorial placard. Commissioner Keogh asked for clarification about the location. Ms. Burbidge confirmed October 4, 2022 is the scheduled dedication.

NEW BUSINESS

- a. Recent Acquisitions. Ms. Burbidge reviewed recent acquisitions with the Commissioners.

Motion made by Commissioner Black to approve the acquisitions. Commissioner Keogh seconded. Motion passed.

- b. Thurston Throwback. Ms. Smith reported there have been challenges with the theme and adequate staffing of the booth. Ms. Smith will meet with Ms. Quinn Valcho to determine next steps and inform the commissioners whether the Lacey Museum will be participating.

Ad Hoc COMMITTEE REPORTS

- a. Policy/StEPs – None.
- b. Archaeology Committee – None.

PUBLIC COMMENT

- a. Lacey Historical Society. Ms. Lanny Weaver reported:
 - The Lacey Historical Society is not participating in Thurston Throwback.
 - The next annual meeting is Thursday, October 13, 2022.
 - The newsletter is being created.
- b. Others. None present.

REPORTS

- a. Museum/Curator – Ms. Burbidge reported on highlights from the museum curator's report. Ms. Quinn Valcho is currently working at the Museum because the Museum Assistant resigned. They are requesting a full-time position.
- b. Commissioners. Commissioner Keogh reported he is continuing to meet with the RAC kiosk volunteers to move the project forward.
- c. Chair. Chair Ebel reported on the challenges with Thurston Throwback experienced so far.
- d. Parks, Culture & Recreation Director. Ms. Burbidge reported a land parcel adjacent to Long Lake Park was purchased recently by the City. The Department has filled two staff vacancies. A cooling shelter will be activated based on predicted high temperatures.

ADJOURN

Meeting adjourned at 6:33 p.m.

NEXT MEETING

Wednesday, August 17, 2022, 6:00 p.m. remote meeting via Zoom



Recent Acquisitions Review
July 20, 2022
Lacey Historical Commission

According to LMC 2.4.050, the Historical Commission has the supervision, along with the Museum Curator, of accepting gifts of property for historical purposes. To that end, the listed items have been accepted by the Museum Curator for inclusion into the Lacey Museum collection subject to the review of the Commission.

Commissioners should consider the museum mission, the museum acquisitions policy, and the usefulness of the item(s) for display and research.

ACCEPTED FOR THE PERMANENT COLLECTION

2022-013 Thurston County School Retirees Association

- TCSRA Newsletters and member directories, 2019-2021

Relation to Mission: TCSRA is a local organization serving former teachers and school workers throughout the county.

Relation to Collection: The museum holds the TCSRA archives and this will be added to that collection.

2022-014 Elizabeth Klingler

- Research related to G. Gwin Hicks

Relation to Mission: Gwin Hicks was an important pioneer in Lacey's history and developed his property, Gwinwood, into a resort in the 1920s.

Relation to Collection: These items will be added to the Hicks collection of research materials.

FOR THE REFERENCE BOOK COLLECTION

DECLINED

None.

Museum Report
Lacey Historical Commission
July 2022



Lacey Museum Visitation/Customer Service

- The museum had 61 visitors in July. This included a tour for 21 members of the Fleetwood family.
- Staff spent under 3 hours on customer service requests this month, mostly wrapping up existing requests. Only one request is currently open.

Staff & Volunteers

- Erin worked at the museum to cover museum operations.
- Celeste Martin returned to volunteer this summer.
- Volunteers gave **40** hours this month. Marcia Batchelor, Scott Cole, and Celeste Martin worked as a gallery hosts. Jim Keogh worked on the Lacey Leader project. There continue to be COVID exposures that prevented people from coming in.

Collections, Research, Historic Properties, Publication & Registration

- Erin processed 2 potential acquisitions for Commission approval.
- Erin completed cataloguing for one acquisition and completed the final documentation and filing for another.
- Erin worked on the inventory of the museum collections at the museum adding 3,621 items to the inventory tracker.
- Erin continued research and writing on an article for the *Thurston County Historical Journal* on Gwinwood and Gwin Hicks.

Outreach, Exhibits, Marketing & Education

- Erin worked on booking speakers for the fall HistoryTalks.
- Erin worked on preparing content for the museum website.
- Erin completed the purchase order for the Jackson/Goose Pond marker and initiated work to begin with the vendor.

Grants

- Staff submitted the monthly grant report and the first reimbursement request for the Heritage Capital Report.
- Erin completed the final report for the Diversity in Local History grant.

Professional Development

- Erin was recertified in first aid and CPR.