

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, July 6, 2022 5:30pm, via Zoom & City Hall

**Present:**

Kamber Good, Wendy Goodwin, Troy Kirby, Gary Larson, Dave Weber and Aram Wheeler

Excused:

Staff: Jen Burbidge, Sue Falash

Public: None present

The meeting was called to order at 5:30 pm, by Chair Aram Wheeler

**Additions or deletions to the Agenda**

**Chair Wheeler made a motion to approve the agenda as written. Commissioner Kirby seconded. Motion carried.**

**Announcements & introductions**

None

**Minutes**

**Chair Wheeler made a motion to approve the June minutes, and Commissioner Weber seconded. Motion carried.**

**Calendar**

None

**Correspondence**

Correspondence received and reviewed by Commissioners. Ms. Burbidge reviewed questions from correspondence with the Commissioners.

**Citizen/Public Comments on Items not on the Agenda**

None

**Old Business**

a) PARC Foundation Update – Beth Doglio. Ms. Burbidge provided background for the PARC Foundation and their partnership with the City of Lacey. Ms. Doglio presented the Board the scope of services from the contract between the PARC Foundation and the Cities of Lacey, Tumwater, Olympia, and Yelm for intercity support to create funding opportunities through the Foundation.

b) Comprehensive Plan Public Engagement Update. Ms. Burbidge reported there were booths at the Juneteenth and 3<sup>rd</sup> of July events. Commissioner Weber stated reception to the survey was positive and the integration of technological resources was helpful. Ms. Burbidge reviewed upcoming events a booth will be held at. Commissioner Good received questions from the community and reviewed answers with Ms. Burbidge. Commissioner Goodwin reviewed the attendance and reception received for the booths so far. Ms. Burbidge advised there will not be another Public Open House at a Park Board meeting based on prior reception and confirmed the Commissioners viewed the Thurston Talk article about the outreach plan.

c) Greg Cuoio Park Phase 1A Update. Ms. Burbidge advised both grant presentations have been done and upcoming deadlines. The survey is completed and changes were made to the disc golf course based on project needs, an updated map will be provided at a later date.

The Park Board toured the grounds and the Commissioners in attendance provided feedback to the Board. Ms. Burbidge reported that signage design for the park is underway and the final design will be provided at a later date, reviewed the intended location, and reported that construction documents are approximately 30% completed. Commissioner Larson requested to review the documents and Ms. Burbidge will provide those at a later date.

d) Community Gardens Policy Update (Action). Ms. Burbidge reviewed proposed changes to this policy, which was previously approved by the Park Board. Ms. Burbidge clarified questions from Commissioners about the policy language changes.

**Chair Wheeler made a motion to approve the policy as amended. Commissioner Kirby seconded. Motion carried.**

e) Long Lake adjacent property purchase. Ms. Burbidge confirmed the property purchase is complete and reviewed the property location.

### **New Business**

a) Park Shelter Rental Policies. Ms. Burbidge reviewed the suggested policy and discussed the potential impacts with Commissioners. Commissioners suggested additional changes to the policy document. Chair Wheeler suggested staff process recommended changes and address additional concerns from the Board, then re-introduce the document at a future meeting.

b) Hearings Examiner Info and Video: [cityoflacey.org/permitting/hearings-examiner](http://cityoflacey.org/permitting/hearings-examiner). Ms. Burbidge advised a video was created by Community & Economic Development explaining the quasi-judicial process for Commissioners to review on their own time. A future agenda item will be added to review the Park Board's role in zoning policy.

c) Open Public Meetings Act / Park Board Rule Changes. Ms. Burbidge reviewed changes to the Open Public Meetings Act and how they change the Park Board Rules. Commissioner Goodwin suggested staff make recommended changes from the Board, then re-introduce the document at a future meeting. d) Indoor Sports Facility update. Ms. Burbidge explained the history of the indoor sports facility for new Commissioners, a copy of the studies will be sent out to the Board. Ms. Burbidge provided updates on new stakeholders, partnerships, and opportunities to further this project.

e) July is Parks & Recreation Month. Ms. Burbidge informed the Park Board she will be presenting to City Council and providing a proclamation to be read regarding July Parks & Recreation Month.

### **Director's Report**

- a) Staff Presentation - None
- b) Sports Commission update - None
- c) Programs & Special Events – Ms. Burbidge provided a list of activities and Parks events coming up, information on prior events, and registration and class updates for the Parks, Culture & Recreation Department. Ms. Burbidge stated two coordinators have been offered positions in the Department.
- d) Construction Updates
- e) Planning
- f) Grants & Budgets
- g) Volunteers
- h) Miscellaneous.

### **Commissioner's Report**

Commissioner Kirby provided feedback and takeaways for the 3<sup>rd</sup> of July. Commissioner Goodwin provided updates and feedback on the Juneteenth event.

**Chair's Report**

Chair Wheeler expressed a desire for a wooden bat baseball team for the potential benefit to the City.

**Adjourn**

Meeting adjourned at 7:27 pm.

**Next meeting:** Wednesday August 3, 2022 at 5:30pm via Zoom & City Hall.