

BOARD OF PARK COMMISSIONERS AGENDA

Wednesday, October 5, 2022 5:30pm

Hybrid via Zoom & City Hall

The Park Board meeting will be conducted both remotely and in-person. The public may attend the meeting in-person in the Council Chambers at Lacey City Hall located at 420 College St SE.

The public may register to view the meeting by using the following link:

https://us02web.zoom.us/webinar/register/WN_F77JofAUSA-cy5xnNr9R6g

There will be an option for the public to indicate if they wish to speak during the public comment portion of the agenda. After registering, they will receive a confirmation email containing information about joining the webinar.

YouTube: <https://youtu.be/RRsc10GVw7I>

The public may listen to the meeting via telephone by dialing toll-free: **(888) 788-0099**. When prompted enter Webinar ID

press # (*participant ID not required*) 820 3788 8802

Public comments may be submitted at <https://laceyparks.org/about/board/> up to two hours prior to the start of the meeting. These will be sent to Commissioners prior to the meeting, but will not be read during the meeting.

Emailed correspondence that is received throughout the month will be included in the next available Park Board packet under Correspondence.

1. Call meeting to order
2. Addition or deletions to the agenda **(Action)**
3. Announcements & Introductions
4. Approval/Correction of September meeting minutes **(Action)**
5. Correspondence
 - a) Dogs off leash
 - b) Children's Day
 - c) Bush Park
 - d) Rainier Vista Park
6. Citizen/Public Comment
7. Old Business
 - a) Greg Cuoio Park Phase 1A Update - HBB Presentation
 - b) Young Child and Families Center of Lacey Update
 - c) Mullen Road Habitat Adjacent Property Donation **(Action)**
8. New Business
 - a) Parks, Culture & Recreation Comprehensive Plan
 - Public Engagement Update
 - Strategic Goals
 - Overall Timeline
 - b) Facilities Fees **(Action)** – Justin Beard
 - c) Fields and RAC Fees **(Action)** – Sean Finney

d) InterCity Transit Letter Draft (**Action**) - Sarah

9. Director's Report

- a) Staff Presentation – Doug Briggs
- b) Sports Commission - None
- c) Programs & Special Events – Sue Falash
- d) Construction Project Updates
- e) Planning
- f) Grants & Budget – Budget Proposals
- g) Volunteers
- h) Miscellaneous

10. Commissioner's Report

11. Chair's Report

12. Adjourn

BOARD OF PARK COMMISSIONERS MINUTES

Wednesday, September 5, 2022 5:30pm, via Zoom & City Hall

Present:

Kamber Good, Wendy Goodwin, Gary Larson, and Dave Weber.

Excused: Aram Wheeler

Staff: Jen Burbidge, Sarah Smith, Cody Lee and Krzysztyanka Shaffer

Public: None present

The meeting was called to order at 5:32 pm, by Vice Chair, Gary Larson.

Additions or deletions to the Agenda

Commissioner Goodwin made a motion to move item 9a Staff Presentation after item 6 Citizen/Public Comment and Commissioner Good seconded.

Motion carried.

Announcements & introductions

Ms. Burbidge announced that Commissioner Kirby resigned as Park Board member.

Minutes

Commissioner Goodwin made a motion to approve the August minutes, and Commissioner Good seconded. Motion carried.

Calendar

None

Correspondence

Commissioners reviewed correspondence received.

Director's Report

- a) Staff Presentation – Cody Lee reviewed youth and teen program details from the Summer trimester. Krzysztyanka Shaffer was introduced to the Board.

Citizen/Public Comments on Items not on the Agenda

None

Old Business

- a) Greg Cuoio Park Phase 1A Update. Juliet Vong from HBB presented updates to the board on Phase 1A and reviewed the community event timeline. Park Board members requested some statistics regarding the size of the park, length of trails, etc.
- b) Comprehensive Plan Public Engagement Update. Sarah Smith provided an overview on survey responses and a timeline of future outreach events.
- c) Young Child and Families Center of Lacey Update. Jen Burbidge provided an update on the status of the project and the current operations proposal.

New Business

- a) Neighborhood Commercial Zoning. Ms. Burbidge advised there is a City Council meeting coming up to discuss and she will keep Park Board updated. Ms. Burbidge gave a high-level update of the August 25, 2022 City Council Worksession where Quasi-Judicial process and Neighborhood Commercial Designation were discussed. She encouraged all Park Board members to view the worksession and will follow up by sending the link to the meeting.

Director's Report

- b) Sports Commission Update – None
 c) Programs & Special Events – Ms. Burbidge advised that Fall registration begins September 14 and that Children's Day will be held early October. Currently, the department is in between youth sports from t-ball to basketball.
 d) Construction Updates - None
 e) Planning - None
 f) Grants & Budgets - None
 g) Volunteers - None
 h) Miscellaneous – Ms. Smith reported on the bench installation process for bus stops from Intercity Transit. She will draft a letter from Park Board and provide it at the next meeting.

Commissioner's Report

Commissioner Good reported a veteran's mental health walk is being held next month. Commissioner Goodwin reported the new grill has been installed at Wonderwood Park shelter and thanked staff.

Chair's Report

None

Adjourn

Meeting adjourned at 6:49 pm.

Next meeting: Wednesday October 5, 2022 at 5:30pm via Zoom & City Hall.

From: Jennifer Burbidge
Sent: Tuesday, August 30, 2022 4:41 PM
To: SL H [REDACTED]
Subject: RE: New submission from Contact Form

Hi Sandy,

Let me give this some more thought and also check in with some colleagues to see what they're doing in other communities.

Appreciate your attention to this issue and your feedback,

Jen Burbidge
Director
Lacey Parks, Culture & Recreation

From: SL H [REDACTED]
Sent: Thursday, August 25, 2022 2:07 PM
To: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>
Subject: Re: New submission from Contact Form

Caution: This is an external email. Please take care when clicking links or opening attachments.
When in doubt, contact the IS Department

Hi Jen-

Thank your reply.

I have been walking Rainier Vista, Wonderwood, Woodland Creek and LBA (which I now know is an Oly park) 1 to 2 times daily for the past few years. Every day- literally- there are off leash dogs. This morning at RV there were 3 loose dogs in the ball field and some other guy in the soccer field. It literally is a daily thing. I have never seen any enforcement and have watched more and more people use the fields as their personal dog park.

I (along with the majority of dog owners) adhere to the park rules. It is aggravating to have to change my walk route/back track to get away from racing dogs zipping by, or by dogs that have zero recall that run up to my dog who is reactive to strange dogs running up on us (which is why I have to avoid to change my walk course.) Of course, I don't blame the dogs- just the entitled owners.

It's worse when walking in the woods/trees as there is less time to react to loose dogs running up on us. Walking should be relaxing and stress free and it is tiring to have to be on the defensive and watch for the off leash dogs. (And if I hear one more person yell at me from a distance when their dog is charging at me "it's ok, he's friendly" ... well... no comment.

I am fed up with it because people do the same in the public school fields of which I live next to one. I had to build an inner fence because of the out of control dogs who choose to come to my fence line to bark and antagonize my dog while the idiot owners are screaming for their dogs.

People choose not to follow rules as there is no enforcement.

Solutions? Better signage that isn't lost in the park rules board. It makes it harder for people to claim ignorance. Of course, budget restrictions come into play, but I bet I could get quite a few people to get involved to raise funds for better signage.

I do realize Animal Control, Police, and other agencies have far more important issues to deal with which is why I am asking how is citizens like me can be proactive to deal with these smaller yet important issues.

I do appreciate the response. I'm not writing to create problems. I'm writing to figure out how we can find a solution.

Thanks :)
Sandy

On Fri, Sep 2, 2022 at 11:30 AM Jennifer Burbidge <jburbidge@ci.lacey.wa.us> wrote:

Hi Lynn,

One thing I wanted to add is that organizations interested in hosting an activity booth at Children's Day can get more information here: [Children's Day Presented By Chick-Fil-A Lacey - Lacey Parks, Culture & Recreation](#)

Many thanks,

Jen

From: Lynn Grotsky <lynngrotsky@gmail.com>
Sent: Friday, September 2, 2022 12:05 PM
To: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>
Subject: Re: FW: Children's Day

Wonderful. Thank you. I will let some of them know. Lynn

I was so surprised to see that the sponsor for Lacey's Children's Day is Chick-Fil-A. They are a known anti-gay company. The fast-food chain has donated millions of dollars to anti-LGBT and hate groups over the years, and President Dan Cathy's has made many hostile remarks against marriage equality. I hope you make up for this by inviting Pizza Klatch, PFLAG, Stonewall Youth and other local LGBTQ+ groups to have booths at the event. And to fly flags that represent diversity. Please respond to this so I know how you will address this. Even if the local Chick-fil-A says that it not who they are, it doesn't matter given all the anti-gay activity the parent company is doing. Thank you for considering this.

Lynn Grotsky

From: Jennifer Burbidge
Sent: Friday, September 2, 2022 10:43 AM
To: lynngrotsky@gmail.com
Subject: Children's Day

Lynn,

Thank you for reaching out regarding your concerns about the City of Lacey's Children's Day sponsor. The City of Lacey strives to be an inclusive and welcoming community. We invite ALL community members to attend and participate in our events and programs.

Regarding corporate sponsorships, Lacey Parks aims to create exceptional events, experiences and environments that delight, educate and inspire the human spirit and build a stronger community. All corporate sponsorships need to be aligned with this goal. You can review the full City policy here: <https://laceyparks.org/.../Corporate-Sponsorship-Policy.pdf>.

If you still have concerns about corporate sponsorships, we invite you to submit a public comment to our City Council (PublicComment@ci.lacey.wa.us) or the City's Commission on Equity (COE@ci.lacey.wa.us). The Commission on Equity (COE) is tasked with identifying and advancing opportunities that create a more welcoming community and continuing critical conversations on race and equity. You can learn more about the COE at <https://cityoflacey.org/.../boards.../commission-on-equity/>

Again, thank you for providing us the opportunity to connect with you on this issue.

Jen Burbidge
Director

From: Lynn Grotsky <lynngrotsky@gmail.com>

Sent: Tuesday, September 20, 2022 4:56 PM

To: Andy Ryder <aryder@ci.lacey.wa.us>; Carolyn Cox <ccox@ci.lacey.wa.us>; Malcolm Miller <mmiller@ci.lacey.wa.us>; Ed Kunkel <ekunkel@ci.lacey.wa.us>; Lenny Greenstein <lgreenst@ci.lacey.wa.us>; Michael Steadman <msteadma@ci.lacey.wa.us>; Robin Vazquez <rvazquez@ci.lacey.wa.us>; Scott Spence <sspence@ci.lacey.wa.us>; Shannon Kelley-Fong <skelley@ci.lacey.wa.us>; COE <COE@ci.lacey.wa.us>; Jeannette Sieler <jsieler@ci.lacey.wa.us>

Cc: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>

Subject: Lacey's Children's Day having Anti-LGBTQ Chick-Fil-A as Sponsor

Some people who received this message don't often get email from lynngrotsky@gmail.com. [Learn why this is important](#)

Caution: This is an external email. Please take care when clicking links or opening attachments. When in doubt, contact the IS Department

Dear Mayor and Lacey City Council Members, City of Lacey Managers, Lacey Parks Director, Dr. Debra Clemmens and Thelma Jackson as Chair of the Commission on Equity:

I was so surprised and incredibly disappointed to see that the sponsor for Lacey's Children's Day is Chick-Fil-A. They are a known anti-gay company. The national fast-food chain has donated millions of dollars to anti-LGBTQ groups and other hate groups over the years. The company's President, Dan Cathy, has made many hostile remarks against marriage equality. And this is the main sponsor for Lacey's Children's Day?!?

Pizza Klatch was started in the NTPS's at North Thurston HS and Timberline HS in 2007 specifically because of the high suicide rate and ideation of LGBTQ+ youth. There had been four district suicides in one year by LGBTQ youth, some out, some not. And now with all the Anti-Gay legislation happening throughout the country, I am noticing fear, anxiety and isolation by LGBTQ+ youth ramping up again on social media.

The Nationally recognized Trevor Project shares these statistics:

- Suicide is the second leading cause of death among young people aged 10 to 24 (Hedegaard, Curtin, & Warner, 2018) and lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) youth are **more than four times as likely** to attempt suicide than their peers (Johns et al., 2019; Johns et al., 2020).
- The Trevor Project estimates that more than 1.8 million LGBTQ youth (13-24) seriously consider suicide each year in the U.S. — and at least one attempts suicide every 45 seconds.
- The Trevor Project's [2022 National Survey on LGBTQ Youth Mental Health](#) found that **45% of LGBTQ youth** seriously considered attempting suicide in the past year, including **more than half of transgender and nonbinary youth**.

And the City of Lacey's main sponsor for a Children's event is one of the most widely known Anti-Gay Corporations in the US???? And NTPS and Lacey Parks are also sponsors of Lacey's Children's Day which unwittingly connects them to Chick-Fil-A.

How did this happen? I know this is not what the majority of elected officials in Lacey would support and definitely not the majority of our citizens either.

I know it is very close to Children's Day on October 1 but I hope there can be some public statement made regarding this and a follow-up with new policies for future sponsorships to make sure something like this never happens again.

I appreciate you taking the time to strongly consider the concerns of the LGBTQ+ community and many others around this issue.

Thank you. Lynn Grotsky

Lynn Grotsky, LICSW
Co-Founder of Pizza Klatch
2419 Carpenter Rd. SE
Lacey, WA 98503
Phone: 360 556-2506
Email: Lynngrotsky@gmail.com
Pronouns: She/Her/Hers

From: Charlia Messinger <charlia@pipeolympia.org>

Sent: Friday, September 23, 2022 2:09 PM

To: Andy Ryder <aryder@ci.lacey.wa.us>; Carolyn Cox <ccox@ci.lacey.wa.us>; Malcolm Miller <mmiller@ci.lacey.wa.us>; Ed Kunkel <ekunkel@ci.lacey.wa.us>; Lenny Greenstein <lgreenst@ci.lacey.wa.us>; Michael Steadman <msteadma@ci.lacey.wa.us>; Robin Vazquez <rvazquez@ci.lacey.wa.us>; Scott Spence <sspence@ci.lacey.wa.us>; Shannon Kelley-Fong <skelley@ci.lacey.wa.us>; COE <COE@ci.lacey.wa.us>; Jennifer Burbidge <jburbidge@ci.lacey.wa.us>; Jeannette Sieler <jsieler@ci.lacey.wa.us>

Subject: Children Day's sponsorship

You don't often get email from charlia@pipeolympia.org. [Learn why this is important](#)

Caution: This is an external email. Please take care when clicking links or opening attachments. When in doubt, contact the IS Department

Dear Staff of the City of Lacey and City Council Members,

We are writing to protest the City of Lacey's selection of Chick-Fil-A to sponsor their annual Children's Day, to be held on October 1st in Huntamer Park. It is unthinkable that Lacey would have one of the more anti-LGBTQ corporations as a sponsor, as this clearly sends a message that LGBTQ children & their families are NOT welcome. This anti-LGBTQ message undermines decades of progress and further endangers LGBTQ youth, who are more that 4 times as likely to attempt suicide as their non-LGBTQ peers(Johns et al., 2019; Johns et al., 2020).

PiPE works with vulnerable LGBTQIA+ youth and adults, many of whom have experienced hate crimes based on their gender and sexuality. This is not an issue that is removed from Lacey or the rest of Thurston County. PiPE's Board of Directors met last evening and unanimously voted to address how uncomfortable we are with a city that we work, live and serve in aligning itself with a corporation whose values deny our rights, and our participants rights, to fully work, live and serve in our community.

Sincerely,

--

Charlia Messinger
she/they pronouns
Executive Director
Partners in Prevention Education
pipeolympia.org
360.357.4472
1009 State Ave NE
Olympia, WA. 98506

**CITY COUNCIL**

ANDY RYDER

Mayor

MALCOLM MILLER

Deputy Mayor

LENNY GREENSTEIN

MICHAEL STEADMAN

CAROLYN COX

ED KUNKEL

ROBIN VAZQUEZ

CITY MANAGER

SCOTT SPENCE

September 23, 2022

Lynn Grotsky, LICSW
 Co-Founder of Pizza Klatch
 2419 Carpenter Rd. SE
 Lacey, WA 98503

Dear Lynn,

As the Mayor, I always strive to ensure our community is inclusive and welcoming, where all community members feel safe and have the opportunity to attend and participate in City programs and events. Lacey is committed to the issue of equity and inclusivity. This is why the Lacey City Council established the Commission on Equity.

I also hear you and recognize the importance of this issue that you brought forward in your e-mail to Council. Please know I welcome a community dialogue on the City's corporate sponsorship policy. I believe that the best place to start this conversation is with the City of Lacey's Parks Board in coordination with the Commission on Equity. These groups serve as important advisory bodies for the Lacey City Council. I will work with my fellow Councilmembers to coordinate this topic for a future Park Board and Commission on Equity meeting for their review and consideration.

As Lacey Parks, Culture and Recreation Director Jen Burbidge mentioned in a pervious email to you, it is the goal of the Department to create exceptional events, experiences and environments that delight, educate and inspire the human spirit and build a stronger community. The intent of the corporate sponsorship policy is to help advance this goal. In addition to these opportunities, many of our larger community events support free, activity booths that community groups and non-profits can participate in as well. It is my hope that Pizza Klatch and other organizations that support those who have been marginalized or discriminated against in our community are well represented at these free events.

I sincerely appreciate you reaching out to me and City Council. Your care for the community and leadership on this issue will help further thoughtful conversation on this issue and help inform Lacey going forward. If you would like to discuss this issue further with me, I would be happy to set up a meeting to do so.

Respectfully,

Andy Ryder
 Mayor of Lacey

Cc: Lacey City Council
Lacey Commission on Equity
Lacey Parks Board
Scott Spence, City Manager
Shannon Kelley-Fong, Assistant City Manager
Jen Burbidge, Director Lacey Parks, Culture & Recreation

Name
Nora Jordin
Email
njordin@cocast.net
Phone
(360) 561-6421
Reason for contacting
General Feedback
Message
People are parking illegally on Merlot lane/Chardonnay to go to soccer games. My driveway is partially blocked and the mail delivery person can't park without completely blocking the street. They need to understand they will be towed. It is unacceptable.

From: Sue Falash <SFALASH@ci.lacey.wa.us>
Date: September 23, 2022 at 2:10:04 PM MST
To: "njordin@cocast.net" <njordin@cocast.net>
Cc: Jennifer Burbidge <jburbidge@ci.lacey.wa.us>
Subject: RE: New submission from Contact Form

Good Afternoon,

I understand your frustration and it is completely warranted. I have contacted the person who schedules the soccer to remind the parents that they are to respect the home owners and do not park illegally or blocking the drive ways. I have been in training this week, but will be back in town tonight and will plan on swinging by the park in the morning.

Thank you very much for contacting us, we want to be good neighbors and not cause the neighborhoods any problems.

If you have any other issues, please let me know.

Sue Falash

Rainier Vista Park

KITTY SCHILTZ <KITROGSCHILTZ@hotmail.com>

Wed 9/21/2022 10:59 AM

To: KITTY SCHILTZ <kitrogshiltz@hotmail.com>

Response to improving the Rainer Vista Park

40 years on 45th Ave.

We chose the 45th Ave. building site because it was level with few trees, a grassland prairie with soil undisturbed for thousand years. It was a perfect site for a passive solar house. 45th Ave. had little traffic with no sidewalks. 45th Ave. was a narrow, rural road with few houses on the south side that would be Rainer Vista Park. We were in Thurston County. We had city water.

A few years after living on 45th Ave. we discovered that the city of Lacey was considering purchasing 40 acres for a city park on 45th Ave. We wrote letters to the city of Lacey that we wanted to be annexed and were enthused about the possibility of a park.

Before the construction of the park a veterinarian used the land to graze horses. There were a number of 100 plus year-old Douglas Fir trees (two remain) on the south side of the park where red tail hawks perched on the tops searching for small animals. There was a red barn where hundreds of swallows-built nests feeding their babies from the abundance of insects on the prairie. There were two discarded automobiles, two Gravenstein apple trees and many clusters of blackberries for easy picking. There were snakes, choir frogs, salamanders, and an abundance of insects for them to eat and thrive. There were ant hills that balanced the insect population. The pond on the Southeast side of the park remains with a thriving red wing population. Local ducks, geese, frogs, salamanders, and many insects live here. Occasionally, a great Heron can be seen.

Some changes in the park.

No swallows! No coyotes live and raise their young in the park. Virtually no insects in the park. (wasps, hornets and aphids are a special exceptions). No pheasants or California Quail. Few migrating birds visit the park now, especially birds that depend on insects. Increase in migrating robins and seagulls that eat worms. Crows seem to thrive in the park. Squirrels are thriving too. A huge decrease in bats and moths have been observed.

Neighborhoods surrounding the park continue to have insects, birds migrating through, and amphibians. Creepers, nuthatches, wrens, sparrows, and many other birds and many insects can be seen in habitat bordering the park. On the south side of the park white crown sparrows are struggling for existing in the park. They are being squeezed by the advance of subdivisions towards the park. The white crowned sparrow with their beautiful song has been abundant on the periphery of the south side of the park for the 40 years we lived here. Today, there are none. (Explained later)

This is what we enjoy about the park. I'm going to be 84 years old. Just walking around the park each day with my wife meeting old and new friends, some young in strollers is a delight. We can hear most of the activities from our house and sometimes go over to the park and watch soccer, baseball, pickleball and rugby. I look forward each August to one sport in particular.

I am watering the plants and I hear loud screaming, enthusiastic yelling coming from the park. The first time I heard it I thought someone was being hurt or something violent. I went over to the park and found out it was just the opposite. It was "ultimate frisbee" a very nonviolent sport. One I'm sure fun to play. The best spectator sport I've watched. Just to let you know about four years ago the Western championship was held right here in our park. One of the top teams, Seattle Sockeyes went on to be national champions.

Could Rainer Vista be a gentler park?

We chose our building site for another reason beside it being an ideal passive, solar site. We wanted to live in a city with a diverse population. Today, as we walk around the park, we are comfortable living in the park with all the people who make up the diversity of people in Lacey. We like it here!

Gentler examples

This July 2022, I phoned the park district office suggesting the idea of placing a sign in front of a large blackberry patch on the south side of the park. I suggested "Family Blackberry picking area". Within a week I observed the blackberry area mowed down and all vegetation killed. Some trees were cut down and only dead grass and a few trees remained. Its not going to be easy to be gentler in the park. Killing habitat where insects and birds live is not gentle or kind to us. We are all neighbors in the park. This was the last area where the white crowned sparrow lived. The white crowned sparrow was once abundant in this area. Slowly over the last 40 years subdivisions have squeezed the sparrow up to including a small but important for all of us on to the park. Killing all the vegetation killed the last remaining habitat for the white crowned sparrow and their beautiful song. They were once abundant now they are gone. Will they return next year?

This September I noticed various pests infected our numerous plum trees. About the same time, I noticed the loss of one our ant hills. My neighbor and I have had seven ant hills total in our yards. They eat many pests and insects. The one that died abuts the park's shop. Ants do search for water and can be a pest themselves. The ants have been here for over 40 years that I know them. I know they can be a pest, but they are very important in our overall community, It is a mystery why they died.

Improvements

- 1.Hire an entomologist.
- 2.Training program for park workers. 50% women with a woman overseeing the park.
- 3.More than one person deciding to use insect poison in the park. Possibly a group of biological professionals.
- 4.Contract and pay Cascadia Venom Collection. They are a unique organization that will take care of wasp and hornet problems. They send the venom to labs that use it in Chemotherapy and vaccination.
- 5.Extend the beautiful pond area by not cutting the grass with in 30 or more feet of the pond except for a path through the area and sitting area.
- 6.Study, plant, let plants grow on the whole eastside hill north of the Ruddell Rd. entrance. Make it a wild area. Plant more flowers and bushes around this area and around the park.

In conclusion, City employees should take time to meet and be with all the beautiful people who come to the park. Oh! You're already there.



CITY COUNCIL
ANDY RYDER
Mayor
MALCOLM MILLER
Deputy Mayor

LENNY GREENSTEIN
MICHAEL STEADMAN
CAROLYN COX
ED KUNKEL
ROBIN VAZQUEZ

CITY MANAGER
SCOTT SPENCE

October 5, 2022

Steve Chamberlain
4570 Avery Ln SE Ste C
Lacey, WA 98503

Dear Mr. Chamberlain,

THANK YOU very much for your generous donation during the calendar year of 2022, of the 20-acre Mullen Road Habitat adjacent property to the Lacey Parks, Culture & Recreation Department:

6512 Mullen Rd SE, Olympia, WA 98503

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE OF OLYMPIA, COUNTY OF THURSTON, STATE OF WASHINGTON AND IS DESCRIBED AS FOLLOWS:

Tract A of Large Lot Subdivision No. LLS001163TC, as recorded August 23, 2001 under Recording Nos. 3374420 and 3374421, and amended by Recording Nos. 3383096, 3538448, and 3538449;

In Thurston County, Washington

Supporting Parks, Culture & Recreation is critical to the health of our community. With your donation, we are able to preserve more natural space and wildlife habitat which will have a prolonged positive impact on local ecosystems.

We are grateful for your donation and look forward to using this parcel as an expansion to the Mullen Road Habitat for a protected wildlife habitat area.

We acknowledge that no goods or services were provided to you in return for your charitable contribution valued at \$38,300. The entire amount of your contribution may be used for tax reporting to the full extent allowed by the IRS.

Thank you again for your very kind donation.

Most Sincerely,

Jennifer Burbidge, Director
Lacey Parks, Culture & Recreation Director
420 College St SE
Lacey, WA 98503
TAX ID 910819427

Aram Wheeler, Chair
Lacey Board of Park Commissioners



CITY OF LACEY MISSION

Our mission is to enrich the quality of life in Lacey for all our citizens ... to build an attractive, inviting, and secure community. We pledge to work in partnership with our residents to foster community pride, to develop a vibrant, diversified economy, to plan for the future, and to preserve and enhance the natural beauty of our environment.

PARKS, CULTURE & RECREATION VISION

OLD: The City of Lacey is a community that provides its residents and visitors with convenient access to a wide range of public leisure services and facilities at a reasonable cost. Those services include cultural arts, individual and team sports, aquatics, educational and fitness programs, and special events. The community's well-maintained facilities include neighborhood parks within walking distance of all persons, community parks distributed across the service area, open spaces that support wildlife habitat, and indoor facilities to support recreational programs and provide public meeting space. These facilities are linked by linear pathways for walking and bicycling. Our community protects and enhances our many historic, cultural, and environmental resources.

NEW: Lacey Parks, Culture & Recreation creates exceptional events, experiences and environments that delight, educate and inspire the human spirit, connecting people and building a strong, healthy community.

STRATEGIC GOALS

Goal #1

Develop a high-quality, equitable, diversified parks, culture and recreation system where physical, financial and social barriers to use are eliminated and that includes unique facilities, events, and recreation and cultural programs that encourage social interaction, cultivate community spirit, and strengthen the livability of Lacey and meet community needs.

Goal #2

Prioritize Parks, Culture & Recreation projects and facilities identify corresponding current and future funding sources, leverage investments and partnerships, and maintain Lacey's eligibility for grant funding.

Goal #3

Develop a trails system that interconnects parks, schools, neighborhoods, open spaces, other trail systems, and important public facilities.

Goal #4

~~Provide parks, facilities, and programs to underserved areas and/or natural areas that should be preserved.~~

Goal #45

Preserve and enhance sites and artifacts of historical and cultural importance and make them accessible to the community.

Goal #6

~~Leverage investments in parks, recreation, and facilities and maintain Lacey's eligibility for grant funding.~~

Goal #75

~~Develop a sustainable park system that meets community needs. Utilize sustainable systems and practices that ensure the environmental, economic, social and cultural needs and desires of future generations will not be compromised.~~

memo

Date: September 15, 2022
To: Jen Burbidge, Parks, Culture and Recreation Director
CC: Sue Falash, Recreation Manager
From: Justin Beard, Recreation Supervisor
Subject: Facility Rental Rate Increase

After conducting a rate study of comparable facilities in the area, I would like to recommend an increase to the hourly rates at the Lacey Community Center and Jacob Smith House.

Similar facilities that were considered for the Lacey Community Center are: The Thurston County Fairgrounds Expo Hall, Olympia Community Center, and the Worthington Center.

Similar facilities that were considered for the Jacob Smith House are: The Schmidt Mansion and Huber's Gasthaus.

Historically, we have raised our rates an average of 5% every 2 years. Our last rate increase was in January of 2019 for the Lacey Community Center and Jacob Smith House. Due to COVID, we opted not to raise the rates in 2021. The proposed changes should allow us to increase revenue without a decline in the number of rentals.

I've attached our old rental rates along with the proposed "new rates" as well as the comparables.

Thank you,

Justin Beard
Recreation Supervisor
Lacey Parks, Culture and Recreation

Jacob Smith House Rental Rates

Effective January 1, 2023

Weekday Room Rental Fees

Monday- Thursday, 7am to 10pm, Fridays 7am-12pm

<u>Room</u>	<u>Regular Rate*</u>
Main House + Carriage House	\$88.00 per hour – 3 hour minimum
Non-Profit/Public Agency Rate	\$53.00 per hour – 3 hour minimum
Kitchen	included with main house rental

*Commercial use rentals will be charged 200% of the regular room rates

Weekend Rental Rates

Friday 12pm-12am, Saturday 7am-12am, Sunday 7am-10pm

<u>Room</u>	<u>Regular Rate*</u>
Main House + Carriage House	\$115.00 per hour – 6 hour minimum
Kitchen	Included

\$200 deposit required for all weekend rentals

*Commercial use rentals will be charged 200% of the regular room rates

Tables and chairs provided for indoor use only.

Set up of tables and chairs is always included

Customers prep time in the facility is also rental time

Other fees

<u>Item</u>	<u>Rate</u>
Audiovisual equipment	\$15.00 plus tax per item per day
Portable Sound System	\$50.00 plus tax per day
LCD projector or TV	\$50.00 plus tax per day
Reservation/Damage Deposit	\$50.00 per room weekdays \$200 for weekend reservations
Additional staff (if required)	\$15.00 per hour
Cancellation Fees	\$50.00 for weekday rentals \$100 for weekend rentals

Banquet permit is required when alcohol is served

Certain restrictions may apply. All prices subject to change without notice

Lacey Community Center Rental Rates

Effective January 1, 2023

Weekday Room Rental Fees

Monday- Thursday, 7am to 10pm, Fridays 7am-4pm

<u>Room</u>	<u>Regular Rate*</u>	<u>Non- Profit/Public Agency Rate</u>
1 or 2	\$25.00 each/hour	\$15.00 each/hour
A, B, or C	\$43.00 each/hour	\$26.00 each/hour
Kitchen	\$115.00 per use	
Utensils	\$170.00 plus tax per use	

*Commercial use rentals will be charged 200% of the regular room rates

****2 hour minimum on all weekday rentals**

Weekend Rental Rates

Friday 4pm-12am, Saturday 7am-12am, Sunday 7am-10pm

<u>Room</u>	<u>Regular Rate</u>	<u>Minimum Rental</u>
1 or 2	\$ 43.00 /hour	5 hour minimum
1 and 2 together	\$ 73.00 /hour	5 hour minimum
A, B, C together	\$152.00 /hour	6 hour minimum
All rooms	\$225.00 /hour	6 hour minimum

Weekend rentals must rent all 3 sections of the banquet room (A, B, and C)

Kitchen	\$125.00 per use
Utensils	\$180.00 plus tax

Set up of tables and chairs is always included
Customers prep time in the facility is also rental time

Other fees

<u>Item</u>	<u>Rate</u>
Audiovisual equipment	\$15.00 plus tax per item per day
LCD projector or TV	\$50.00 plus tax per day
Coffee/Tea Service	\$2.00 per person, \$25.00 Minimum
Reservation/Damage Deposit	\$50.00 per room weekdays \$250 for weekend reservations
Additional staff (as required)	\$15.00 per hour
Cancellation Fees	\$50.00 per 1/3 Banquet room (A, B, or C) \$25.00 per meeting room (1 or 2)

Banquet permit is required when alcohol is served

Certain restrictions may apply. All prices subject to change without notice

Lacey Community Center/Jacob Smith House Cost Comparison

<u>Lacey Community Center</u>	<u>Worthington Center</u>	<u>TC Fairgrounds- Expo Hall</u>	<u>Olympia Community Center</u>
Banquet Seating Capacity 280	Banquet Seating Capacity 256	Banquet Seating Capacity 288	Banquet Seating Capacity 250

<u>WEEKEND PRICES</u>	Currently \$145/hour			
ABC or comparable	\$145/hour	\$205/hour	\$122/hour	\$105 4hr min or \$795 8-5p
w/ Meeting rooms	\$215.00/hour	lobby only	lobby only	after 5p \$146.50
Kitchen	\$115 per use	must use their caterer	Included on weekends	\$33/hour
Utensils	\$170 per use	no utensils	no utensils	no utensils
Room Set-up fee	included	included	renter is responsible	renter is responsible
6 hr min				Saturday only
8 hours	\$1,160	\$1,640	\$975	

Prices the same as 2020

Prices the same as 2020

Prices the same as 2020
Rates increased early 2019

<u>Jacob Smith House</u>	<u>Schmidt Mansion</u>	<u>Huber's Gasthaus</u>
Banquet Seating Capacity 75	Banquet Seating Capacity 75	Banquet Seating Capacity 80
150 indoor/outdoor	150 indoor/outdoor	150 indoor/outdoor

Not accepting rentals at this time

<u>WEEKEND PRICES</u>	Currently \$110/hour		
House + Grounds		\$250/hour	\$150/hour
Room Set-up fee	included	included	included
		\$2000 up to 8 hours house and grounds	

Prices the same as 2020

memo

Date: September 20, 2022
To: Jen Burbidge, Parks, Culture and Recreation Director
CC: Sue Falash, Recreation Manager
From: Sean Finney, Recreation Supervisor
Subject: Field Rental Rate Increase

After conducting a rate study of comparable facilities in the area, I would like to recommend an increase to the hourly rates for all City of Lacey Fields as well as NTPS Fields.

Similar facilities that were considered are: Olympia, Chehalis, Kent Parks and Recreation, Everett Parks and Recreation, MCRS in Shelton, Pierce County

Historically, we have raised our rates an average of 2.5-5% every 2 years. Our last rate increase was in January of 2019. Due to COVID, we opted not to raise the rates in 2021. The proposed changes should allow us to increase revenue without a decline in the number of rentals.

I've attached our old rental rates along with the proposed "new rates" as well as the comps.

Thank you,

Sean Finney
Recreation Supervisor
Lacey Parks, Culture and Recreation

2022 Athletic Field Rental Fees

City Parks (except RAC) & North Thurston Public School Facilities				
Does not apply to South Sound Stadium or NTPS HS V Baseball or V Softball				
For Local League Play				
Hourly with two hour minimum	Youth Fee	Adult Fee	NEW Youth Fees	NEW Adult Fees
*Soccer, Football or Rugby Field	\$8.65	\$12.00	9.10	12.63
Neighborhood Park Soccer/Football Field	\$7.00	\$8.80	7.36	9.26
High School Softball/Baseball Fields	\$6.50	\$9.10	6.84	9.57
Middle School Softball/Baseball Fields	\$5.35	\$7.30	5.63	7.68
City Baseball Fields, 80' or 90'	\$6.50	\$9.35	6.84	9.84
City Softball Fields	\$5.35	\$7.30	5.63	7.68
Elementary School Softball/Baseball	\$3.25	\$3.80	3.42	4.00
Mini-Game Areas , Grass	\$4.80	\$6.50	5.05	6.84
Non-Profit Tournaments, Camps, or Clinic Events				
Hourly with two hour minimum	Youth Fee	Adult Fee		
City Fields	\$17.50	\$20.00	18.42	21.05
School District Fields	\$17.50	\$20.00	18.42	21.05
Commercial				
All Fields	200% of Non-profit fees			
On Site Sales. Auctions, or Vending				
Allowed only with prior written consent from Lacey Parks and Recreation	\$25/day		40.00/Day	

*Multiple small-sided games or practices on a single field = individual mini-game area fees.

RAC - Regional Athletic Complex				
League & Tournament				
Hourly with two hour minimum	Youth/Adult Fee	Tournament	New Y/A Fees	New Tournament Fees
Baseball/Softball Hybrid	\$33.85 w/lights	\$28.50 w/lights	35.63	30.00
Baseball	\$33.85 w/lights	\$28.50 w/lights	35.63	30.00
Soccer/Football – Turf	\$33.85 w/o lights	\$28.50 w/o lights	35.63	30.00
Soccer/Football – Synthetic (Sept. – April)	\$73.50 w/lights	Hourly rate	77.36	

Soccer/Football – Synthetic (May – Aug.)	\$73.50 w/lights	Hourly rate	77.36	
Soccer/Football – Synthetic (May – Aug.)	\$51.00 w/o lights	Hourly rate	53.68	
Commercial Events will be 200% of non-profit fees				

City/Park	Synthetic Baseball	Grass Baseball	Synthetic Soccer	Grass Soccer
Olympia				
Stevens/Yauger/LBA	Practices 17.75/Hour	Practices 12.50/Hour		
	Light Fee 3.10/Hour	Light Fee 3.10/Hour		
	Youth Games 21.75/Hour	Youth Games 16.50/Hr		Youth Games 18.50/Hour
	Adult Games 37.25/Hour	Adult Games 32.00/Hour		Adult Games 24.75/Hour
	Light Fee 3.10/Hour	Light Fee 3.10/Hour		
Olympia School District Fields		Elementary Fields 2.54/Hour		
		OHS/CHS/JMS Baseball 3.93/Hour		
				Secondary School Soccer 6.52/Hour
				Portos 89.00/Month
Stevens Tournament 1 grass 1 Syn	Adult 435.00/Day Youth 325.00			
Yauger Tournament 4 Fields		(4 Fields) 650.00 Adult/Day Youth 490.00 (108.00/per extra field)		
LBA Tournament 4 Fields +2		(4 Fields) 650.00 Adult/Day Youth 490.00 (108.00/per extra field)		
Tumwater				
		20.00/Hour		20.00/Hour
Chehalis Parks				
Chehalis Sports Complex				
100.00/day facility charge	25.00/Hour			
	Light Fee 10.00/game			
Community Youth Groups	15.00/Game 10.00/Light			
Stan Headwell Park				
100.00/day or 25.00/field facility charge		20.00/Game		25.00/field full size
		Field prep 5.00 for SB 10.00/BB		20.00/Mod field up to 2 fields per round
				20.00/ Micro field up to 4 fields per round
Community Youth Groups				10.00/Game or cost for supplies to paint whichever is greater
Babe Ruth Complex 2 fields				
50.00/Day or 25.00/field per day Facility Charge		20.00/Game		
		Field prep 10.00		
Community Youth Groups		15.00/Game		
		Light 10.00/Game		
MCRA				
3 grass 4 synthetic	Y- 19.50 /2 hours 33/games			
Feb- August	A- 27.50 practice 40 / games			
Tournaments	Tourney- 146.00 per field			
	1020.00 per day entire complex			
MEADOWDALE 2020				
	Youth 30.00/Hour		Youth 40.00/hour	
	Adult 40.00/Hour		Adult 60.00/hour	
	25.00 LIGHT FEES PER HOUR			

	Tournaments 35.00/Hour		Tournaments 50.00/Hour	
	LIGHT FEE INCLUDED			
Centralia Borst 2021				
		100.00 Facility Charge		20.00/Game
		20.00 per game		
		+ 5.00 prep fee after games		
		Lights 10.00/game		
		Gate fee 25.00/field if used		
Kent 2021				
Russell Road				
	80.00/hour Games and Tourney	25.00/Practice		
		50.00/Games		
		1800.00 Tournament cap		
		25.00 per hour per field light fee		
Wilson Playfields				
Full Field			80.00/hr + 25.00/hr light fee	
Mod Field			40.00/hr off peak hours/no light fee	
Service Club Ballfields		20.00/Hr Practice		
		50.00/Hr Games		
		1800.00 Tournament Cap		
		25.00/Hour/Field Light Fee		
N. Meridian/Glenn Nelson/Upland		20.00 Practice		25.00/ Hour Practice
		35.00 Games		50.00/Hour Games
Special Use Fees When Available ---Portable Fencing 135.00 per field / Mound Removal 300.00				
Everett				
Kasch		Adult Practice 65.00/Hour		Adult Practice 65.00/Hour
		Adult Games 40.00/Game		Adult Games 40.00/Game
		Youth Rec Practice 45.00/Hour		Youth Practice 45.00/Hour
		Youth Rec Games 25.00/Game		Youth Rec Games 25.00/ Game
		Youth Comp Practice 50.00/Hour		Youth Comp Practice 50.00/Hour
		Youth Comp Games 35.00/Game		Youth Competative Games 35.00/Game
		16.00/Hour Light Fee		16.00/Hour Light Fee
		25.00 Field Prep Fee		
		Flat Tournament Rate		
		Friday 5pm-10pm 200.00		
		Saturday Only 750.00		
		Saturday/Sunday 1250.00		
		Monday 8am-12pm 200.00		
Phil Johnson Park				
	Flat Tournament Rate			
	Friday 5pm-10pm 250.00			

To Whom It May Concern:

Standing while you wait for the bus after large community or sporting events being held at the Regional Athletic Complex in the City of Lacey can be very challenging. Currently, at the 8th and Marvin location a bus stop sitting area ***is not*** provided for riders of the InterCity Transit bus. The Regional Athletic Complex is a large sporting complex that hosts multiple major events throughout the year, which means we have many people coming and going from this area using public transportation all year long.

Without a place to sit, this means many people are standing for long periods of time who may not be comfortable or able to do so. Many community members with disabilities may be unable to comfortably use this stop as a result as well. As users of InterCity Transit buses, we have seen many people from a variety of backgrounds who struggle to wait at this stop with nowhere to sit.

Community members impacted by ***not*** having a sitting area:

- Event participants with sporting equipment
- Families with small children
- Pregnant persons
- Individuals with special needs
- Elderly riders

It is our proposal to InterCity Transit to install a sitting area at this highly trafficked stop in Lacey. It has the potential to benefit the area greatly by:

- Reducing traffic
- Increasing public transit accessibility
- Reducing the need for parking
- Better service provided for nearby neighborhoods and assisted living facilities

In addition to this proposal for a sitting area, it has also been brought to our attention that many new community members are not aware the InterCity Transit service is free of charge. We would love to see InterCity Transit partner with Lacey Parks, Culture & Recreation to promote or partner on community outreach and highlight the cost-free use of InterCity Transit to increase awareness about this incredible service.

Thank you very much for your time and consideration of this request.

Kind regards,

City of Lacey, Board of Park Commissioners

NEW PROPOSALS

LERN MEMBERSHIP & CONFERENCE	\$4,000
WOODLAND CREEK BRIDGE & FENCING	\$181,250
BUSH PARK PLAYGROUND EQUIPMENT REPLACEMENT	\$348,600
SENIOR CENTER PARKING LOT EXPANSION DESIGN	\$200,000
ENHANCED LIGHTING FOR HUNTAMER PARK	\$15,000
MUSEUM LAPTOP	\$4,567
LACEY COMMUNITY CENTER TABLE REPLACEMENTS	\$25,000
JACOB SMITH HOUSE TABLE REPLACEMENTS	\$15,000

PROPOSALS - ONGOING

POLICE OVERTIME @ LONG LAKE PARK	\$47,000/YEAR
PARK PLANNER FTE	\$120,000/YEAR
STAFF TRAINING INCREASE	\$8,000/YEAR

2023 PUBLIC WORKS PARK MAINTENANCE BUDGET PROPOSALS

NEW PROPOSALS

RAINIER VISTA SKATE COURT FENCE REPLACEMENT	\$14,000
RIDE ON FERTILIZER REPLACEMENT	\$8,500

PROPOSALS – ONGOING

JOURNEY LEVEL MAINTENANCE TECHNICIAN (RIGHT OF WAYS)	\$96,000
IRRIGATION CONVERSION	\$175,826
PARKS PROFESSIONAL SERVICES LINE ITEM INCREASE	\$14,275
SOLID WASTE LINE ITEM INCREASES	\$25,000
PARKS OVERTIME INCREASE	\$2,000
RAINIER VISTA OVERTIME INCREASE	\$1,000