

**BOARD OF PARK COMMISSIONERS MINUTES**  
Wednesday, October 5, 2022 5:30pm, via Zoom & City Hall

**Present:**

Wendy Goodwin, Gary Larson, Sarah Towne, Dave Weber, and Aram Wheeler.

Excused: Kamber Good

Staff: Justin Beard, Doug Briggs, Jen Burbidge, Sue Falash, Sean Finney, Sarah Smith, and Jamie Oakland.

Public: None present

The meeting was called to order at 5:30 pm, by Chair Aram Wheeler.

**Additions or deletions to the Agenda**

**Chair Wheeler made a motion to approve the agenda as written. Commissioner Goodwin seconded. Motion carried.**

**Announcements & introductions**

Ms. Burbidge introduced new Youth Council Representative Sarah Towne.

**Minutes**

**Chair Wheeler made a motion to approve the September minutes, and Commissioner Larson seconded. Motion carried.**

**Calendar**

None

**Correspondence**

Commissioners reviewed correspondence received. Ms. Burbidge advised the dogs off leash topic can be added to the 2023 Park Board Workplan and that more discussion will be had about the Corporate Sponsorship Policy at an upcoming joint worksession.

**Citizen/Public Comments on Items not on the Agenda**

None

**Old Business**

- a) Greg Cuoio Park Phase 1A Update. Juliet Vong from HBB presented updates to the board on Phase 1A and reviewed the improvement plan timeline.
- b) Young Child and Families Center of Lacey Update. Ms. Burbidge reported the partners met September 27, 2022 at North Thurston Public Schools district office and advised that the school district is holding a Community Conversation event for the public on October 18 from 12-1:30 p.m. where presentations will be given about early childhood access barriers, the impacts of COVID-19 on kindergarten readiness, and the importance of combining resources with community partners to help families. Commissioners are invited to attend the informal event later this month, and should let us know if interested.

- c) Mullen Road Habitat Adjacent Property Donation. Ms. Burbidge presented the thank you letter for this donation and requested the Park Board acknowledge and approve the letter.

**Chair Wheeler made a motion to acknowledge and approve the letter. Commissioner Weber seconded. Motion carried.**

### **New Business**

- a) Comprehensive Plan Public Engagement Update.
  - a. Public Engagement Update. Ms. Smith provided a final review of the survey results from 684 respondents. Staff clarified some statistics for the Commissioners.
  - b. Strategic Goals. Ms. Burbidge presented the proposed strategic goals and changes to the vision for the board to consider and suggest edits.
  - c. Overall Timeline. Ms. Burbidge reviewed the projected timeline and milestones for the plan.
- b) Facilities Fees. Justin Beard presented on changes to facility fees with a 5% increase and explained the need for the increase.

**Chair Wheeler motioned to approve the changes in fees. Commissioner Weber seconded. Motion carried.**

- c) Fields and RAC Fees. Sean Finney presented on changes to fields and RAC fees and explained the need for changes. Commissioners requested more rounded figures for fees.

**Chair Wheeler made a motion to accept the changes as amended. Commissioner Goodwin seconded. Motion carried.**

- d) InterCity Transit Letter Draft. Ms. Smith presented on the body of the letter and the background of the topic. Changes in signers were requested.

**Chair Wheeler motioned to approve the letter as amended. Commissioner Goodwin seconded. Motion carried.**

### **Director's Report**

- a) Staff Presentation – Doug Briggs was introduced to the Park Board as new Sports and Fitness Coordinator working for Sean Finney. Mr. Finney provided an update on sports programming and upcoming expectations.
- b) Sports Commission Update – Experience Olympia & Beyond has opened nominations for their annual sports awards.
- c) Programs & Special Events – Ms. Falash reviewed upcoming tournaments, Winter programs, and events.
- d) Construction Updates - None
- e) Planning - None
- f) Grants & Budgets – Ms. Burbidge reviewed the current budget proposals for the Parks, Culture & Recreation department and Public Works Park Maintenance.
- g) Volunteers - None
- h) Miscellaneous – None

### **Commissioner's Report**

Commissioner Goodwin reported on upcoming events and a potential to partner with a community organization. Further discussion will be had in the future and the workplan will be revisited with this potential in mind.

**Chair's Report**

None

**Adjourn**

Meeting adjourned at 7:24 pm.

**Next meeting:** Wednesday November 2, 2022 at 5:30pm via Zoom & City Hall.