

Lacey Historical Commission

2023 WORK PLAN

Approved December 21, 2022, Revised March 15, 2023

Task	Responsible Commissioner	Staff Contact	Status	Target Completion date
NEW LACEY MUSEUM PROJECT				
1. Review & revise strategic plan for the museum.	All Commissioners	Jen Burbidge & Erin Quinn Valcho		January 2023
2. Support, advocate, and educate with consistent messaging regarding capital campaign	All Commissioners	Jen Burbidge & Erin Quinn Valcho		Ongoing.
LACEY MUSEUM				
1. Promote the Lacey Museum to build a network of supporting patrons who love history and the museum.	All Commissioners	Erin Quinn Valcho		Ongoing.
2. Assist staff with museum programs, tours and special events as needed.	All Commissioners	Erin Quinn Valcho		As needed.
3. Tour the Lacey Museum as a Commission.	All Commissioners	Erin Quinn Valcho		July 2023
MAY IS LACEY HISTORY MONTH				
1. Solicit, review and approve nominations for Lacey Historian of the Year.	All Commissioners	Erin Quinn Valcho		March-April 2023
2. Accept the Lacey History Month Proclamation at a City Council meeting.	Jim Keogh	Jen Burbidge		May 2023
LACEY HISTORICAL COMMISSION POLICIES AND PROCEDURES				
1. Update 1991 policies and procedures for the operation and guiding principles for the Historical Commission.	Ad Hoc Policy-StEPs Committee	Erin Quinn Valcho		
THURSTON THROWBACK				
1. Participate in development of event and staff the booth at the Thurston County Fair	To be identified.	Erin Quinn Valcho	Staff to report status of event by March 2023	August 6, 2023
POTENTIAL GRANTS				
<u>Nisqually Charitable Funds:</u>	N/A until decision made about applying	Erin Quinn Valcho		September 2023
HISTORIC PROPERTIES				
1. Identify at least two properties from the historic property inventory that could be added to the Lacey Historic Register.	N/A	Erin Quinn Valcho	Requires budget request.	2024
2. Research and develop a plan for the future of the McKinney House.		Jennifer Burbidge		
COMMISSION & TRIBAL RELATIONS				
1. Attend a Nisqually Tribal Council meeting upon invitation.	Identify Commissioners to attend and process for attendance.	Erin Quinn Valcho		
2. Attend a tribal community event (Nisqually or Squaxin Island)	Identify Commissioners to attend.	Erin Quinn Valcho		
RAC KIOSK				
1. Work with the Thurston County Historical Commission to develop an interpretive kiosk at the Regional Athletic Complex.	Jim Keogh	Erin Quinn Valcho	In progress	2023

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2023 PARKS, CULTURE & RECREATION COMPREHENSIVE PLAN UPDATE				
1. Participate in the development of the 2023 update as it relates to the museum and historic preservation.	All Commissioners	Jennifer Burbidge	In progress	2023